



The Parish Centre, 50 Gerald's Way
Chalford, Stroud, GL6 8F

SMOKE/VAPE FREE POLICY

Purpose

This policy has been developed to protect all employees, members of the Council, service users and visitors from exposure to second-hand smoke/vape and to assist compliance with the Health Act 2006.

Exposure to second-hand smoke increases the risk of lung cancer, heart disease and other serious illnesses. Ventilation or separating smokers/vapers and non-smokers/vapers within the same airspace does not completely stop potentially dangerous exposure.

Policy

It is the policy of Chalford Parish Council that all our workplaces are smoke/vape free, and all employees have a right to work in a smoke/vape free environment. Smoking/vaping is prohibited in all enclosed and substantially enclosed premises in the workplace. This includes company vehicles. This policy applies to all employees, members of the Council, consultants, contractors and visitors.

Implementation

Overall responsibility for policy implementation and review rests with the clerk. However, all staff are obliged to adhere to, and support the implementation of the policy. The person named shall inform all existing employees, members of the Council, consultants and contractors of the policy and their role in the implementation and monitoring of the policy. All new personnel will be given a copy of the policy on recruitment.

Appropriate 'no-smoking' signs will be clearly displayed at the entrances to and within all Council premises, and in all council vehicles.

Non-Compliance

Local disciplinary procedures will be followed if a member of staff does not comply with this policy. Those who do not comply with the smoke/vape free law may also be liable to a fixed penalty fine and possible criminal prosecution.

Help to stop smoking

The NHS offers a range of free services to help smoke/vapers give up. Visit www.nhs.uk/live-well/quit-smoking/nhs-stop-smoking-services-help-you-quit/ or call the NHS Smoking Helpline on 0300 123 0144 for details. Alternatively you can text 'GIVE UP' and your full postcode to 88088 to find your local NHS Stop Smoking Service.

This is a non-contractual procedure which will be reviewed from time to time.

Date of policy: August 2023

Approving committee: Finance & Management Committee

Date of committee meeting: 12th September 2023

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