F&M - RFO REPORT

Tesco Stronger Starts Grant - The Council has successfully received the Tesco Stronger Starts grant. The funds have been allocated against the cost code for Food Table under Earmarked Reserves.

As per Tesco's Terms & Conditions, evidence must be provided to demonstrate appropriate use of the grant. Accordingly:

- Tesco receipts will be submitted.
- Photographs of food deliveries will be taken and shared as required.

Agenda Item 06.21.10.25 – Audit Conclusion

The External Auditor's Report and Certificate for the financial year 2024/2025 has now been received. The report offers a limited assurance opinion and highlights four areas of concern, all administrative in nature:

1. Section 1, Assertions 4 and 7 – These were flagged due to a dating error for the 2023/2024 year. Although clarification was provided at the time, the auditor had already completed the report and was unwilling to amend it. Since we answered 'Yes' for 2024/2025, the issue has been flagged again. It is recommended that we respond with 'No' next year to clear this matter.
2. Section 1, Assertion 5 – Risk Management – The Council was aware that risk management arrangements were not fully in place. Although the Internal Auditor suggested that a comment noting this might suffice, the External Auditor did not accept this approach.
3. AGAR Inaccuracy – The Annual Governance and Accountability Return (AGAR) was not accurately completed due to incorrect advice from the Internal Auditor. It was stated that Boxes 7 and 8 should match (including accruals), which is only applicable for councils with income/expenditure under £25,000. As we are on an Income and Expenditure basis, the boxes should have shown different figures. This will be corrected in the next year's submission.
4. AGAR Signing – The auditor initially noted that the AGAR had not been signed. However, evidence was provided showing it had been signed in advance of the Full Council meeting. The auditor has now attached a statement confirming this to their report.

Conclusion:
There are no issues with the actual accounts; all flagged items relate to administrative or procedural errors, most of which have already been addressed or will be corrected going forward.

Agenda Item 08. 21.10.25 Previous Month's Banking

a. To approve and resolve the Authorised Bank Reconciliations and Petty Cash for September which have been signed by Cllrs. Beioley and Humberstone. Cllr Morris-Wyatt will sign September All Bank Reconciliation and will be uploaded to the website after the meeting.
b. To Ratify Authorised Bank Payments to 30th September. These have been signed by Cllr. Beioley and Humberstone. These along with the Barclaycard payments will be uploaded to the website. This is a requirement of the Local Government Transparency Code 2015 (3.1 (58).
c. To ratify Income received up to 30th September. These have been signed by Cllr. Beioley and Humberstone.

d. To approve and resolve the current position of Receipts & Payments Forecast for October
e. Receipts and Payments compared with Flexed Budget for September and Reserves Balance.
f. To approve and resolve the Bank Account as at **30th September 2025**

Lloyds Bank – Current Account	£8052.78
Lloyds Bank Deposit Account	£135,987.70
	£144,040.48
Petty Cash	£90.81
Cambridge & Counties	£85,481.84
Hampshire Trust	£20,000.00

Year to date income is showing £233,849.08 with an actual of £234,138.03, a variance of £288.94

Year to date payment is showing £122,496.47 with an actual of £123,197.93 minus the difference of £288.94 is showing a variance of £122,908.99 so we are within forecast budget.

The 2nd payment of Precept has been received of £112,856. Therefore, £57,524.30 has been transferred to Hampshire Trust week-ending 17th October 2025 to ensure £85,000 Lloyds Accounts from this date.

Agenda Item 09.21.10.25 – Risk Register Approval

A working group met on Thursday, 2nd October, to review and discuss the Risk Register in detail. The revised version, incorporating feedback and suggestions from the session, is now presented for formal approval.

Agenda Item 10. 21.10.25 – Health and Safety

- The six-monthly smoke alarm test is due. The A&E team is currently coordinating suitable dates for the inspection.
- The annual boiler inspection is scheduled for December.

Agenda Item 11. 21.10.25 – Allotment Software

The Assistant Clerk is preparing a report regarding a request to purchase the Scribe Allotment Software. She will attend the meeting to present her case and answer any questions from the Council.

Agenda Item 12. 21.10.25 – Policies: IT Policy

- The Practitioners Guide for 2025 has updated Assertion 10 – Digital and Data Compliance.
- Two key compliance requirements have been identified:
    1. An IT Policy – a compliant template has been supplied and is attached.
    2. An updated Accessibility Statement – this has been revised and is now compliant.
- Softlink has reviewed the IT policy and confirmed compliance.
- Softlink will also provide a quote for different data backup options. The current retention period is 30 days, but options for extending this to up to 1 year will be explored.

Agenda Item 13. 21.10.25 – Training: Budget and Precept Setting

Budget and Precept Setting training is available online via Stroud District Council (SDC) on:

Date: Wednesday, 30th October 2025

Time: 10:00 AM – 11:00 AM

Location: Parish Office (to be shown on the television screen)

Action Required:

- Councillors are requested to confirm their attendance.
- A registration form needs to be completed by all attendees.

Agenda Item 14. 21.10.25 – Precept Figures 2025–2026 and Forecast

- Version 2 of the Precept figures for 2025–2026 is now available for discussion.
- The Works Committee has done a preliminary review of its budget and is considering:
    - Increasing the Tree Budget to £5,000
    - Allocating funds for the cleaning and refurbishment of the three bus shelters

Further discussion and decisions will take place at the Works Committee Meeting on 15th October 2025.

Frith Youth Centre – Funding and Impact Study

Following the last Finance meeting, the accountant and Administrator of Frith Youth Centre have been contacted to provide:

- An Impact Study/Analysis
- Information on grant funding applied for and any successful bids
- Whether SDC or GCC have been approached for funding
- Whether Bisley-with-Lypiatt contributes, given that young people from that area use the Centre

Additionally, Nailsworth, Cainscross, and Minchinhampton Parish Councils have been contacted with the following questions:

1. How much does your council currently spend on youth services annually?
2. How much of that funding comes from your Precept?
3. What percentage of your population is considered 'youth' (or what age range do you include)?

All three councils have responded. Results will be shared at the upcoming meeting.

SEPT

7 October 2025 (2025-2026)

CHALFORD PARISH COUNCIL

Transactions for Petty Cash

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			16.72	
34	14/04/2025	Petty Cash	PC Refreshments	Tesco Stores	-1.45	15.27	
88	08/05/2025	Petty Cash	Crayola Supertips pens	Tesco Stores	-3.30	11.97	
89	14/05/2025	Petty Cash	Plaque engraving	MASTER Cobbler	-20.00	-8.03	
90	14/05/2025	Petty Cash	milk	Tesco Stores	-1.55	-9.58	
91	14/05/2025	Petty Cash	Anti bacterial multi surface cleaner	Tesco Stores	-2.55	-12.13	
92	14/05/2025	Petty Cash	FLOwers	Tesco Stores	-10.00	-22.13	
106966	14/05/2025		Transfer from Current		100.00	77.87	
93	17/05/2025	Petty Cash	Window Cleaner	Tesco Stores	-1.99	75.88	
138	03/06/2025	Petty Cash	PC Refreshments	Tesco Stores	-2.90	72.98	
139	09/06/2025	Petty Cash	PC Refreshments	Tesco Stores	-9.20	63.78	
140	12/06/2025	Petty Cash	PC Refreshments	Tesco Stores	-3.05	60.73	
28	23/06/2025	Petty Cash	PC Refreshments	Tesco Stores	1.55	62.28	
141	26/06/2025	Petty Cash	Refreshments	Tesco Stores	-20.56	41.72	
142	30/06/2025	Petty Cash	PC Refreshments	Tesco Stores	-1.55	40.17	
109582	16/07/2025		Transfer from Current		100.00	140.17	
158	21/07/2025	Petty Cash	cleaning items	Tesco Stores	-1.92	138.25	
159	21/07/2025	Petty Cash	cleaning items	Tesco Stores	-2.54	135.71	
160	21/07/2025	Petty Cash	cleaning items	Home bargains	-2.54	133.17	
161	23/07/2025	Petty Cash	Postage Stamps	Tesco Stores		133.17	
194	05/08/2025	Petty Cash	PC Refreshments	Tesco Stores	-1.65	131.52	
195	05/08/2025	Petty Cash	Postage Stamps	Tesco Stores	-13.92	117.60	
196	14/08/2025	Petty Cash	Refreshments for allotment week	Tesco Stores	-19.44	98.16	
197	26/08/2025	Petty Cash	PC Refreshments	Tesco Stores	-1.65	96.51	
232	08/09/2025	Petty Cash	PC Refreshments	Tesco Stores	-1.65	94.86	
233	25/09/2025	Petty Cash	PC Refreshments	Tesco Stores	-1.65	93.21	
234	30/09/2025	Petty Cash	Postage Stamps	Post Office	-2.40	90.81	
			CLOSING BALANCE			90.81	

L Sellars / RFO
7.10.25

9/10/25

15.10.25

CHALFORD PARISH COUNCIL

8 October 2025 (2025-2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher	Code	Date	Minute	Bank	Cheque N	Description	Supplier	Net	VAT	Total
199	5110 Employers Pension Contributions	05/09/2025	F&M 8b.21.10.25	Current	BACS	Employers pension contr	Local Government Pension Scheme	3,111.25		3,111.25
201	5030 Employer NI	05/09/2025	F&M 8b.21.10.25	Current	BACS	Employer NI	HMRC	1,389.76		1,389.76
203	5470 Training	05/09/2025	F&M 8b.21.10.25	Current	BACS	Training	Society of Local Council Clerks	120.00	24.00	144.00
202	6020 Parish Centre Cleaning	05/09/2025	F&M 8b.21.10.25	Current	BACS	PC CLEANING	JANs Housekeeping	60.00		60.00
200	5020 Employee Tax & NI	05/09/2025	F&M 8b.21.10.25	Current	BACS	Employee Tax & NI	HMRC	1,772.84		1,772.84
204	7210 Fuel and Lubricants	05/09/2025	F&M 8b.21.10.25	Current	BACS	FUEL	Fourways Garage	30.50	6.10	36.60
207	5910 Photocopying	12/09/2025	F&M 8b.21.10.25	Current	BACS	Photocopier costs	Sharp Business Systems	19.29	3.86	23.15
205	5810 Electricity/Gas	15/09/2025	F&M 8b.21.10.25	Current	DD	Electricity and gas suppl	Green Energy Uk	206.06	10.30	216.36
206	5010 Salary Net	15/09/2025	F&M 8b.21.10.25	Current	BACS	Salaries	Chalford Parish Council	7,034.46		7,034.46
213	5480 Bank Charges	16/09/2025	F&M 8b.21.10.25	Current	BACS	Monthly Maintenance Fe	Lloyds Bank	4.25		4.25
209	5320 Internal Auditor	19/09/2025	F&M 8b.21.10.25	Current	BACS	Internal audit	Parish and Town Council Auditing Services	320.00		320.00
208	5930 Computer running costs	19/09/2025	F&M 8b.21.10.25	Current	BACS	Microsoft 365 App for bu	Softlink Computers	165.30	33.06	198.36
210	6020 Parish Centre Cleaning	19/09/2025	F&M 8b.21.10.25	Current	BACS	PC CLEANING	JANs Housekeeping	60.00		60.00
212	6020 Parish Centre Cleaning	19/09/2025	F&M 8b.21.10.25	Current	BACS	PC Window cleaning	A Adams	11.00		11.00
211	5550 Project EV Charges	19/09/2025	F&M 8b.21.10.25	Current	BACS	Project EV monthly char	Curv360 Limited	13.33	2.67	16.00
214	9010 Community and Recreational Facilities	19/09/2025	F&M 8b.21.10.25	Current	BACS	Valley Site Investigation	Sanctus Ltd	9,048.10	1,809.62	10,857.72
221	5420 Communications	24/09/2025	F&M 8b.21.10.25	Current	BACS	broadband and telephon	BT	37.91	7.58	45.49
218	5110 Employers Pension Contributions	26/09/2025	F&M 8b.21.10.25	Current	BACS	Employers pension contr	Local Government Pension Scheme	1,916.58		1,916.58
219	6110 Crime and Disorder	26/09/2025	F&M 8b.21.10.25	Current	BACS	Community Speedwatch	Police and Crime Commissioner	35.70		35.70
220	7120 Equipment	26/09/2025	F&M 8b.21.10.25	Current	BACS	service & repair for blow	Cotswold Groundcare Machinery Ltd	119.92	24.00	143.92
215	5020 Employee Tax & NI	26/09/2025	F&M 8b.21.10.25	Current	BACS	Employee Tax & NI	HMRC	1,467.35		1,467.35
216	5030 Employer NI	26/09/2025	F&M 8b.21.10.25	Current	BACS	Employer NI	HMRC	1,112.30		1,112.30
217	5040 Employees Pension	26/09/2025	F&M 8b.21.10.25	Current	BACS	Employees pension conti	Local Government Pension Scheme	581.54		581.54
223	5010 Salary Net	29/09/2025	F&M 8b.21.10.25	Current	BACS	contract labour	Chalford Parish Council	560.00		560.00
223	5010 Salary Net	29/09/2025	F&M 8b.21.10.25	Current	BACS	contract labour	Chalford Parish Council	280.00		280.00
							Total	**29,477.44**	**1,921.19**	**31,398.63**

CHALFORD PARISH COUNCIL

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
								Total	29,477.44	1,921.19	31,398.63

Prepared by: L Sellars / RFO — Name and Role — Date: 7.10.25

Approved by: / Councillor — Name and Role — Date: 9/10/25

Approved by: — Name and Role — Date: 15-10.25

S.J.B

8 October 2025 (2025-2026)

CHALFORD PARISH COUNCIL

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
56	4020 Bank Interest	02/09/2025	F&M 8c.21.10.25	Current	BACS	Interest	Cambridge & Counties Ban	Z			
47	4090 Chalford Allotments	04/09/2025	F&M 8c.21.10.25	Current	BACS	Allotment labour cost for 2024-	Chalford Allotments for Lat	Z	1,050.11		1,050.11
47	4090 Chalford Allotments	04/09/2025	F&M 8c.21.10.25	Current	BACS	Allotment labour cost for 2024-	Chalford Allotments for Lat	Z	327.40		327.40
47	4090 Chalford Allotments	04/09/2025	F&M 8c.21.10.25	Current	BACS	Allotment labour cost for 2024-	Chalford Allotments for Lat	Z	253.00		253.00
54	4020 Bank Interest	09/09/2025	F&M 8c.21.10.25	Deposit	bacs	INTEREST	Lloyds Bank	Z	32.09		32.09
48	4030 Cemetery fees	09/09/2025	F&M 8c.21.10.25	Current	BACS	cemetery fees	Cottle	Z	170.00		170.00
49	4030 Cemetery fees	10/09/2025	F&M 8c.21.10.25	Current	BACS	cemetery fees	Allen White	Z	210.00		210.00
50	4030 Cemetery fees	11/09/2025	F&M 8c.21.10.25	Current	BACS	cemetery fees	Cottle	Z	95.00		95.00
51	7920 Food Table	15/09/2025	F&M 8c.21.10.25	Current	BACS	Tesco Stronger Starts Grant	Tesco Stores	Z	500.00		500.00
52	4100 Pro EV Income	19/09/2025	F&M 8c.21.10.25	Current	BACS	Project EV income	Curv360 Limited	Z	159.97		159.97
57	4020 Bank Interest	30/09/2025	F&M 8c.21.10.25	Cambridge & Countie	BACS	INTEREST	Cambridge & Counties Ban	Z	227.83		227.83
55	4010 Precept	30/09/2025	F&M 8c.21.10.25	Deposit	bacs	2nd half precept	Chalford Parish Council	Z	112,856.00		112,856.00
								Total	**115,881.40**		**115,881.40**

Prepared by: LSellars/RFO 8.10.25

9/10/25

15/10/25

CHALFORD PARISH COUNCIL

Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/09/2025)

		Budget Receipts			Budget Payments			Variance
		Total for year	Year to Date	Act. Receipts	Total for Year	Year to Date	Act.Payments	Year to Date
Cost Centre	**4000 INCOME**							
2	4020 Bank Interest	4,000.00	2,000.02	1,787.27				-212.75
3	4030 Cemetery fees	2,260.00	1,130.02	2,130.00				999.98
4	4040 Highways	1,130.00	1,130.00					-1,130.00
5	4050 Other Income	1,000.00	500.02	450.00				-50.02
6	4060 Grants received							
8	4070 Insurance Claims							
64	4080 Vat							
94	4010 Precept	225,712.00	225,712.00	225,712.00				
107	4090 Chalford Allotments	2,500.00	1,250.02	1,630.51				380.49
111	4100 Pro EV Income	4,254.00	2,127.00	1,455.69				-671.31
	Total	**240,856.00**	**233,849.08**	**233,165.47**				**-683.61**
Cost Centre	**5000 SALARIES**							
9	5010 Salary Net				99,964.18	49,982.10	48,629.21	1,352.89
115	5020 Employee Tax & NI				17,194.92	8,597.46	8,973.63	-376.17
120	5040 Employees Pension				7,578.31	3,789.18	3,824.06	-34.88
	Total				**124,737.41**	**62,368.74**	**61,426.90**	**941.84**
Cost Centre	**5100 EMPLOYERS CONTRIBUTI**							
10	5110 Employers Pension Contrib				26,319.59	13,159.79	12,783.43	376.36
116	5030 Employer NI				14,960.61	7,157.94	7,274.02	-116.08
	Total				**41,280.20**	**20,317.73**	**20,057.45**	**260.28**
Cost Centre	**5200 INSURANCES**							
11	5210 Insurance				**4,767.00**	**4,767.00**	**4,725.50**	**41.50**
Cost Centre	**5300 PROFESSIONAL FEES**							
12	5310 External Auditor				643.00	321.52		321.52
13	5320 Internal Auditor				653.00	326.48	320.00	6.48
119	5330 Solicitors							
	Total				**1,296.00**	**648.00**	**320.00**	**328.00**

Cost Centre	**5400/5550 ADMINISTRATION**					
14	5410 Postage		68.00	33.98	36.88	-2.90
15	5420 Communications		490.00	245.02	229.61	15.41
17	5440 Assoc. Membership		2,462.00	1,230.98	2,722.72	-1,491.74
18	5450 Publications		230.00	114.98		114.98
19	5460 Travel		40.00	20.02		20.02
20	5470 Training		1,038.00	519.00	315.00	204.00
21	5480 Bank Charges				27.86	-27.86
22	5490 Business Rates					
23	5510 Sundries	1.55	670.00	335.02	96.15	240.42
24	5520 Health & Safety		1,330.00	665.02	224.03	440.99
82	5530 Community Support		40.00	20.02	16.32	3.70
97	5540 Accounting Software (Scrib		794.00	794.00	777.60	16.40
102	5550 Project EV Charges		408.00	204.00	405.91	-201.91
	Total	**1.55**	**7,570.00**	**4,182.04**	**4,852.08**	**-668.49**
Cost Centre	**5600 IMPROVING COMMS**					
123	5620 Newsletter		**1,000.00**	**500.02**		**500.02**
Cost Centre	**5700 GRANTS**					
26	5710 General Grants		**3,500.00**	**3,500.00**	**2,666.10**	**833.90**
Cost Centre	**5800 UTILITIES**					
28	5810 Electricity/Gas	56.26	2,696.00	1,347.98	1,531.69	-127.45
29	5820 Water/Sewage		542.00	270.98	85.91	185.07
	Total	**56.26**	**3,238.00**	**1,618.96**	**1,617.60**	**57.62**
Cost Centre	**5900 OFFICE EQUIPMENT**					
30	5910 Photocopying		1,248.00	624.00	455.99	168.01
31	5920 Stationery		463.00	231.52	157.00	74.52
32	5930 Computer running costs		612.00	306.00	1,077.10	-771.10
89	5940 Computer repairs		891.00	445.50	110.00	335.50
95	5950 Web Site		306.00	153.00		153.00
121	5960 Office Equipment				81.95	-81.95
			3,520.00	**1,760.02**	**1,882.04**	**-122.02**
Cost Centre	**6000 PARISH BUILDING MAINTE**					
33	6010 Parish Building Maintenanc		153.00	76.50		76.50
90	6020 Parish Centre Cleaning		2,282.00	1,140.98	819.50	321.48
	Total		**2,435.00**	**1,217.48**	**819.50**	**397.98**

Cost Centre 6100 CRIME AND DISORDER						
34	6110 Crime and Disorder		**1,000.00**	**500.02**	**826.86**	**-326.84**
Cost Centre 6200 CLIMATE CHANGE						
91	6210 Climate Change					
Cost Centre 6300 ROAD TAX						
35	6310 Road Tax		**326.00**	**162.98**	**222.50**	**-59.52**
Cost Centre 6400 DEFIBRILLATOR						
99	6410 Defibrillator		**1,500.00**	**750.00**	**25.00**	**725.00**
Cost Centre 6500 COMMUNITY YOUTH SERV						
113	6510 Frith Youth Centre		18,000.00	9,000.00	9,000.00	
114	6520 Holiday Activities		2,490.00	1,260.00	600.00	660.00
			20,490.00	**10,260.00**	**9,600.00**	**660.00**
Cost Centre 6700 Chalford Allotments						
86	7420 Allotments	**914.75**			**682.31**	**232.44**
Cost Centre 7000 REPAIRS						
36	7110 Vehicles		1,500.00	750.00	456.53	293.47
37	7120 Equipment		510.00	255.00	119.92	135.08
	Total		**2,010.00**	**1,005.00**	**576.45**	**428.55**
Cost Centre 7200 FUEL AND LUBICANTS						
38	7210 Fuel and Lubricants		**1,500.00**	**750.00**	**488.00**	**262.00**
Cost Centre 7300 MATERIALS AND TOOLS						
39	7310 Works Materials		1,020.00	510.00	195.13	314.87
40	7320 Tools		2,020.00	1,010.02	140.94	869.08
41	7330 Grit and Litter Bins		500.00	249.98		249.98
42	7340 Skips		734.00	367.00		367.00
	Total		**4,274.00**	**2,137.00**	**336.07**	**1,800.93**
Cost Centre 7400 REC GROUNDS/OPEN SPA						
43	7410 Rec Grounds/Open Spaces		2,040.00	1,020.00	10,396.20	-9,376.20
100	7440 Bus Shelter		500.00	249.98		249.98
105	7460 Friends of Frith Wood					
112	7450 Footpaths/Walls		2,000.00	999.98	582.72	417.26
	Total		**4,540.00**	**2,269.96**	**10,978.92**	**-8,708.96**

Cost Centre 7500 PLAY EQUIPMENT							
83 7510 Repairs & Improvements				2,500.00	1,250.02	25.00	1,225.02
Cost Centre 7600 SIGNS							
49 7610 Signs				663.00	331.50		331.50
Cost Centre 7800 TREES/ASH DIEBACK							
96 7430 Trees/Ash Dieback				3,000.00	1,500.00	590.00	910.00
Cost Centre 8000 V E DAY 80th Anniversary							
104 8100 VE DAY 80th Anniversary				700.00	700.00	479.65	220.35
GRAND TOTALS	£240,856.00	£233,849.08	£234,138.03	£235,846.61	£122,496.47	£123,197.93	-£412.51

CHALFORD PARISH COUNCIL

14 October 2025 (2025-2026)

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/10/2025 and 31/03/2026)

4000 INCOME

		Receipts					Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Forecast**	**Total**	**Variance**	**Budget**	**Actual**	**Forecast**	**Total**	**Variance**	Net Position
2	4020 Bank Interest	4,000.00	1,787.27	1,999.98	3,787.25	-212.75						-212.75
3	4030 Cemetery fees	2,260.00	2,130.00	1,129.98	3,259.98	999.98						999.98
4	4040 Highways	1,130.00				-1,130.00						-1,130.00
5	4050 Other Income	1,000.00	450.00	499.98	949.98	-50.02						-50.02
6	4060 Grants received											
8	4070 Insurance Claims											
64	4080 Vat											
94	4010 Precept	225,712.00	225,712.00		225,712.00							
107	4090 Chalford Allotments	2,500.00	1,630.51	1,249.98	2,880.49	380.49						380.49
111	4100 Pro EV Income	4,254.00	1,455.69	2,127.00	3,582.69	-671.31						-671.31
	SUB TOTAL	**240,856.00**	**233,165.47**	**7,006.92**	**240,172.39**	**-683.61**						**-683.61**

5000 SALARIES

		Receipts					Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Forecast**	**Total**	**Variance**	**Budget**	**Actual**	**Forecast**	**Total**	**Variance**	Net Position
9	5010 Salary Net						99,964.18	48,629.21	43,326.76	91,955.97	8,008.21	8,008.21
115	5020 Employee Tax & NI						17,194.92	8,973.63	8,804.10	17,777.73	-582.81	-582.81
120	5040 Employees Pension						7,578.31	3,824.06	3,489.24	7,313.30	265.01	265.01
	SUB TOTAL						**124,737.41**	**61,426.90**	**55,620.10**	**117,047.00**	**7,690.41**	**7,690.41**

5100 EMPLOYERS CONTRIB

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
10	5110 Employers Pension Contributions						26,319.59	12,783.43	11,499.48	24,282.91	2,036.68	2,036.68
116	5030 Employer NI						14,960.61	7,274.02	6,673.80	13,947.82	1,012.79	1,012.79
	SUB TOTAL						**41,280.20**	**20,057.45**	**18,173.28**	**38,230.73**	**3,049.47**	**3,049.47**

5200 INSURANCES

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
11	5210 Insurance						4,767.00	4,725.50		4,725.50	41.50	41.50
	SUB TOTAL						**4,767.00**	**4,725.50**		**4,725.50**	**41.50**	**41.50**

5300 PROFESSIONAL FEES

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
12	5310 External Auditor						643.00		321.48	321.48	321.52	321.52
13	5320 Internal Auditor						653.00	320.00	326.52	646.52	6.48	6.48
119	5330 Solicitors											
	SUB TOTAL						**1,296.00**	**320.00**	**648.00**	**968.00**	**328.00**	**328.00**

5400/5550 ADMINISTRATION

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
14	5410 Postage						68.00	36.88	34.02	70.90	-2.90	-2.90
15	5420 Communications						490.00	229.61	244.98	474.59	15.41	15.41
17	5440 Assoc. Membership						2,462.00	2,722.72	180.00	2,902.72	-440.72	-440.72
18	5450 Publications						230.00		115.02	115.02	114.98	114.98
19	5460 Travel						40.00		20.02	20.02	19.98	19.98
20	5470 Training						1,038.00	315.00	519.00	834.00	204.00	204.00

21	5480 Bank Charges							27.86	25.50	53.36	-53.36	-53.36
22	5490 Business Rates											
23	5510 Sundries		1.55		1.55	1.55	670.00	96.15	335.02	431.17	238.83	240.38
24	5520 Health & Safety						1,330.00	224.03	664.98	889.01	440.99	440.99
82	5530 Community Support						40.00	16.32	20.02	36.34	3.66	3.66
97	5540 Accounting Software (Scribe)						794.00	777.60		777.60	16.40	16.40
102	5550 Project EV Charges						408.00	405.91	204.00	609.91	-201.91	-201.91
	SUB TOTAL		**1.55**		**1.55**	**1.55**	**7,570.00**	**4,852.08**	**2,362.56**	**7,214.64**	**355.36**	**356.91**

5600 IMPROVING COMMS

			Receipts						Payments			Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
123	5620 Newsletter						1,000.00		499.98	499.98	500.02	500.02
	SUB TOTAL						**1,000.00**		**499.98**	**499.98**	**500.02**	**500.02**

5700 GRANTS

			Receipts						Payments			Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
26	5710 General Grants						3,500.00	2,666.10		2,666.10	833.90	833.90
	SUB TOTAL						**3,500.00**	**2,666.10**		**2,666.10**	**833.90**	**833.90**

5800 UTILITIES

			Receipts						Payments			Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
28	5810 Electricity/Gas		56.26		56.26	56.26	2,696.00	1,531.69	1,348.02	2,879.71	-183.71	-127.45
29	5820 Water/Sewage						542.00	85.91	271.02	356.93	185.07	185.07
	SUB TOTAL		**56.26**		**56.26**	**56.26**	**3,238.00**	**1,617.60**	**1,619.04**	**3,236.64**	**1.36**	**57.62**

5900 OFFICE EQUIPMENT

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
30	5910 Photocopying						1,248.00	455.99	624.00	1,079.99	168.01	168.01
31	5920 Stationery						463.00	157.00	231.52	388.52	74.48	74.48
32	5930 Computer running costs						612.00	1,077.10	306.00	1,383.10	-771.10	-771.10
89	5940 Computer repairs						891.00	110.00	445.50	555.50	335.50	335.50
95	5950 Web Site						306.00		153.00	153.00	153.00	153.00
121	5960 Office Equipment							81.95		81.95	-81.95	-81.95
	SUB TOTAL						**3,520.00**	**1,882.04**	**1,760.02**	**3,642.06**	**-122.06**	**-122.06**

6000 PARISH BUILDING MAI

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
33	6010 Parish Building Maintenance						153.00		76.50	76.50	76.50	76.50
90	6020 Parish Centre Cleaning						2,282.00	819.50	786.00	1,605.50	676.50	676.50
	SUB TOTAL						**2,435.00**	**819.50**	**862.50**	**1,682.00**	**753.00**	**753.00**

6100 CRIME AND DISORDER

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
34	6110 Crime and Disorder						1,000.00	826.86	499.98	1,326.84	-326.84	-326.84
	SUB TOTAL						**1,000.00**	**826.86**	**499.98**	**1,326.84**	**-326.84**	**-326.84**

6200 CLIMATE CHANGE

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
91	6210 Climate Change											
	SUB TOTAL											

6300 ROAD TAX

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
35	6310 Road Tax						326.00	222.50		222.50	103.50	103.50
	SUB TOTAL						**326.00**	**222.50**		**222.50**	**103.50**	**103.50**

6400 DEFIBRILLATOR

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
99	6410 Defibrillator						1,500.00	25.00	750.00	775.00	725.00	725.00
	SUB TOTAL						**1,500.00**	**25.00**	**750.00**	**775.00**	**725.00**	**725.00**

6500 COMMUNITY YOUTH SI

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
113	6510 Frith Youth Centre						18,000.00	9,000.00	9,000.00	18,000.00		
114	6520 Holiday Activities						2,490.00	600.00	1,230.00	1,830.00	660.00	660.00
	SUB TOTAL						**20,490.00**	**9,600.00**	**10,230.00**	**19,830.00**	**660.00**	**660.00**

6700 Chalford Allotments

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
86	7420 Allotments		914.75		914.75	914.75		682.31		682.31	-682.31	232.44
	SUB TOTAL		**914.75**		**914.75**	**914.75**		**682.31**		**682.31**	**-682.31**	**232.44**

7000 REPAIRS

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
36	7110 Vehicles						1,500.00	456.53	750.00	1,206.53	293.47	293.47
37	7120 Equipment						510.00	119.92	255.00	374.92	135.08	135.08

	SUB TOTAL						2,010.00	576.45	1,005.00	1,581.45	428.55	428.55

7200 FUEL AND LUBICANTS

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
38	7210 Fuel and Lubricants						1,500.00	488.00	750.00	1,238.00	262.00	262.00
	SUB TOTAL						1,500.00	488.00	750.00	1,238.00	262.00	262.00

7300 MATERIALS AND TOOL

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
39	7310 Works Materials						1,020.00	195.13	510.00	705.13	314.87	314.87
40	7320 Tools						2,020.00	140.94	1,010.02	1,150.96	869.04	869.04
41	7330 Grit and Litter Bins						500.00		250.02	250.02	249.98	249.98
42	7340 Skips						734.00		367.00	367.00	367.00	367.00
	SUB TOTAL						4,274.00	336.07	2,137.04	2,473.11	1,800.89	1,800.89

7400 REC GROUNDS/OPEN :

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
43	7410 Rec Grounds/Open Spaces						2,040.00	10,396.20	1,020.00	11,416.20	-9,376.20	-9,376.20
100	7440 Bus Shelter						500.00		250.02	250.02	249.98	249.98
105	7460 Friends of Frith Wood											
112	7450 Footpaths/Walls						2,000.00	582.72	1,000.02	1,582.74	417.26	417.26
	SUB TOTAL						4,540.00	10,978.92	2,270.04	13,248.96	-8,708.96	-8,708.96

7500 PLAY EQUIPMENT

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
83	7510 Repairs & Improvements						2,500.00	25.00	1,250.02	1,275.02	1,224.98	1,224.98
	SUB TOTAL						2,500.00	25.00	1,250.02	1,275.02	1,224.98	1,224.98

7600 SIGNS

Code	Title	Receipts Budget	Receipts Actual	Receipts Forecast	Receipts Total	Receipts Variance	Payments Budget	Payments Actual	Payments Forecast	Payments Total	Payments Variance	Net Position
49	7610 Signs						663.00		331.50	331.50	331.50	331.50
	SUB TOTAL						**663.00**		**331.50**	**331.50**	**331.50**	**331.50**

7800 TREES/ASH DIEBACK

Code	Title	Receipts Budget	Receipts Actual	Receipts Forecast	Receipts Total	Receipts Variance	Payments Budget	Payments Actual	Payments Forecast	Payments Total	Payments Variance	Net Position
96	7430 Trees/Ash Dieback						3,000.00	590.00	1,500.00	2,090.00	910.00	910.00
	SUB TOTAL						**3,000.00**	**590.00**	**1,500.00**	**2,090.00**	**910.00**	**910.00**

8000 V E DAY 80th Anniver:

Code	Title	Receipts Budget	Receipts Actual	Receipts Forecast	Receipts Total	Receipts Variance	Payments Budget	Payments Actual	Payments Forecast	Payments Total	Payments Variance	Net Position
104	8100 VE DAY 80th Anniversary						700.00	479.65		479.65	220.35	220.35
	SUB TOTAL						**700.00**	**479.65**		**479.65**	**220.35**	**220.35**

Summary

	Receipts Budget	Receipts Actual	Receipts Forecast	Receipts Total	Receipts Variance	Payments Budget	Payments Actual	Payments Forecast	Payments Total	Payments Variance	Net Position
NET TOTAL	**240,856.00**	**275,438.94**	**7,006.92**	**282,445.86**	**41,589.86**	**235,846.61**	**170,881.91**	**102,269.06**	**273,150.97**	**-37,304.36**	**4,285.50**

CHALFORD PARISH COUNCIL
Reserves Balance
2025-2026

Reserve	OpeningBalance	Transfers	Spend	Receipts	CurrentBalance
Earmarked					
Community and Recreational Fa	21,091.53	8,099.63			29,191.16
Capital Equipment	3,888.20	5,000.00	1,003.87	185.91	8,070.24
Elections	5,086.03				5,086.03
Cemetery Land	6,259.18		840.00		5,419.18
Parish Buildings	1,918.03	2,000.00			3,918.03
CIL					0.00
Cost of Living	7,410.21		1,490.51	1,170.00	7,089.70
BPG	12,509.23	-8,099.63	44,349.60	40,000.00	60.00
Total Earmarked	**58,162.41**	**7,000.00**	**47,683.98**	**41,355.91**	**58,834.34**
TOTAL RESERVE	**58,162.41**	**7,000.00**	**47,683.98**	**41,355.91**	**58,834.34**
GENERAL FUND					194,507.56
TOTAL FUNDS					253,341.90