

**COUNCILLORS ARE SUMMONED TO A FINANCE AND MANAGEMENT COMMITTEE MEETING AT
2.00 PM ON TUESDAY 7th NOVEMBER 2023 AT THE PARISH CENTRE**

AGENDA

- 1. To receive apologies for absence**
- 2. To hear statements or submission from members of the public**
- 3. To receive Declarations of Interest in items on the agenda**
- 4. To approve the minutes of the meeting held on 12th September 2023**
- 5. To receive any Referrals from the Parish Council.**
- 6. To consider any Correspondence**
- 7. To note any items for information or referral only**
- 8. To receive the RFO report**
- 9. To approve Health and Safety Policy**
- 10. To approve recommended tree work**
- 11. To consider transfer of ownership of land at Stonecote Ridge**
- 12. To authorise bank transfers/petty cash**
 - a. To approve Bank Reconciliation/Petty Cash
 - b. To approve authorised bank payments
 - c. Review current position of Income/Expenditure against budget/forecasting.
 - d. Bank Account as at 30th October 2023
- 13. To consider and agree which photocopier company to contract**
- 14. Review and agree rate for EV charging points**
- 15. To finalise and approve employing an Assistant Groundsman**
- 16. To consider funding requests from**
 - a. Footpaths Working Group
 - b. ChalCAN
 - c. Frith Youth Centre
- 17. To consider and approve Precept 2024-25**



Signed – Responsible Financial Officer

NOTE: Please query/ask questions of me prior to the meeting to enable answers to be given at the meeting. Thanks.

Date of issue: 31.10.23

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