

**COUNCILLORS ARE SUMMONED TO A FINANCE AND MANAGEMENT COMMITTEE MEETING AT
2pm ON WEDNESDAY 17th JANUARY 2024 AT THE PARISH CENTRE**

AGENDA

- 1. To receive apologies for absence**
- 2. To hear statements or submission from members of the public**
- 3. To receive Declarations of Interest in items on the agenda**
- 4. To approve the minutes of the meeting held on 12th December 2023**
- 5. To consider any Correspondence**
- 6. To receive the RFO report**
- 7. To authorise bank transfers/petty cash**
 - a. To approve authorised Bank Reconciliation and Petty Cash
 - b. To approve authorised bank payments
 - c. Review current position of Income/Expenditure against budget/forecasting.
 - d. Bank Account as at 31ST December 2023
- 8. To consider the address for The Old Neighbourhood Community Benefit Society**
- 9. To approve the policies**
 - a) Social Media Policy
 - b) Health & Safety Policy
 - c) Data Protection Impact Assessment
- 10. To Consider the policies**
 - a) Investment Policy
 - b) Bio Diversity Policy
 - c) Camera Operating Policy
- 11. To consider investment accounts in either**
 - a) Redwood Bank – savings accounts
 - b) Nationwide – savings accounts
 - c) Hampshire Trust Bank – 5yr fixed rate business bond
 - d) CCLA – Public Sector Deposit Fund
- 12. To consider a Deep Dive for next Internal Audit visit**
- 13. To finalise the Assistant Groundsman requirements**
- 14. To note any items for information or referral only**

NOTE: Please query/ask questions of me prior to the meeting to enable answers to be given at the meeting. Thanks.

L Sellars

Signed – Responsible Financial Officer

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Date of issue: 10.01.24

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