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NOTICE OF MEETING

**COUNCILLORS ARE SUMMONDED TO A MEETING OF THE COUNCIL
AT 7.00 P.M. ON THURSDAY, 13 JUNE 2024 AT THE PARISH CENTRE, GERALD'S WAY**

BUSINESS TO BE CONDUCTED

1. To receive apologies for absence
2. To receive Declarations of Interest in items on the agenda
3. To hear any statements or submissions from members of the public
4. To approve the Minutes of the meeting held on 11th April 2024
5. To approve the Minutes of the Annual meeting of the Council held on 16th May 2024
6. To receive reports on issues affecting Chalford from:
 - a. County Councillors
 - b. District Councillors
7. To receive the Clerk's report
8. 2023/24 Accounts:
 - a. To consider and approve Internal Auditors Report for End of Financial Year Accounts 2023-24
 - b. To consider the Annual Governance Statement and, if approved, to authorise Chair to sign on behalf of Council (Section 1)
 - c. To consider Accounting Statements and, if approved, to authorise Chair and RFO to sign on behalf of Council (Section 2)
 - d. To confirm the dates for publication of the Notice Period for the Exercise of Public Rights
9. To consider and approve the following as recommended by the Finance and Management Committee:
 - a) Investment Policy
 - b) GDPR Privacy Notice
10. Chalfest – to receive an update from the working group and to finalise arrangements for our marquee
11. To receive any referrals from Committees
12. To receive a report from Committee Chairmen and external meeting attendees
13. To note and comment on general items of correspondence received
14. To note any items for information or referral only

Under this heading, Councillors can raise a topic, for information only, but must notify the Clerk of their intention to do so and the subject matter prior to the Meeting. (No matter will be discussed unless prior notice is given)

ARNOLD – CLERK TO THE COUNCIL

Members of the public are welcome to join the meeting. Please contact the Clerk.

Date of Issue: 06.06.24