



The Parish Centre, 50 Gerald's  
Way, Chalford, Stroud,  
Gloucestershire GL6 8FJ

**COUNCILLORS ARE SUMMONED TO THE ANNUAL MEETING OF THE COUNCIL TO BE HELD ON  
THURSDAY, 8<sup>th</sup> MAY 2025 AT CHALFORD SPORTS AND SOCIAL CLUB COMMENCING AT 6.00 PM.**

**BUSINESS TO BE CONDUCTED**

1. Apologies
2. Election of Chair
3. Election of Vice Chair
4. To receive the Chair's Declaration of Acceptance of Office
5. Minutes of the previous Annual Meeting of the Parish held on 16<sup>th</sup> May 2024
6. Clerk's Report
7. Register of Members' Interests – Councillors to advise of any changes
8. **ELECTION OF COMMITTEE MEMBERS**
  - Works Committee
  - Finance and Management Committee
  - Plans Assessment Committee
9. **ELECTION OF WORKING GROUPS AND REPRESENTATIVES** – to agree list of Working Groups and membership
10. **TERMS OF REFERENCE** – to delegate a review of these to the relevant Committees
11. **STANDING ORDERS/FINANCIAL INSTRUCTIONS/PROCEDURES** – to delegate a review of these documents to the Finance and Management Committee
12. **LAND INVENTORY** – to delegate a review of this to the Finance and Management Committee
13. **GENERAL MATTERS**

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**K Arnold – CLERK TO THE COUNCIL**  
01.05.25