



The Parish Centre, 50 Gerald's Way,
Chalford, Stroud, Gloucestershire GL6 8FJ
T: 01453 887204
E: info@chalford-glos.gov.uk
W: www.chalford-glos.gov.uk

NOTICE OF MEETING

**COUNCILLORS ARE SUMMONDED TO A MEETING OF THE COUNCIL
AT 7.00 P.M. ON THURSDAY, 5 JUNE 2025 AT THE PARISH CENTRE, GERALD'S WAY**

BUSINESS TO BE CONDUCTED

1. To receive apologies for absence
2. To receive Declarations of Interest in items on the agenda
3. To hear any statements or submissions from members of the public
4. To approve the Minutes of the meeting held on 3rd April 2025
5. To approve the Minutes of the Annual Meeting of the Council held on 8th May 2025
6. To receive reports on issues affecting Chalford from:
 - a. County Councillors
 - b. District Councillors
7. To receive the Clerk's report
8. 2024/25 Accounts:
 - a. To consider and approve Internal Auditors Report for End of Financial Year Accounts 2024-25
 - b. To consider the Annual Governance Statement and, if approved, to authorise Chair to sign on behalf of Council (Section 1)
 - c. To consider Accounting Statements and, if approved, to authorise Chair and RFO to sign on behalf of Council (Section 2)
 - d. To confirm the dates for publication of the Notice Period for the Exercise of Public Rights
9. To consider the Finance and Management Committee Recommendations to adopt:
 - a) Standing Orders
 - b) Financial regulations
10. Three-year Business Plan – to consider the Council's three-year business plan as recommended by the Finance and Management Committee.
11. Terms of reference – to consider and agree Committee recommendations
12. Chalfest – to consider and agree whether to run a Parish Council stand at Chalfest.
13. To receive any referrals from Committees
14. To receive a report from Committee Chairmen and external meeting attendees
15. To note and comment on general items of correspondence received
16. To note any items for information or referral only

Under this heading, Councillors can raise a topic, for information only, but must notify the Clerk of their intention to do so and the subject matter prior to the Meeting. (No matter will be discussed unless prior notice is given)

K ARNOLD – CLERK TO THE COUNCIL

Members of the public are welcome to join the meeting. Please contact the Clerk.

Date of Issue: 29.05.25