The Parish Centre, 50 Gerald's Way,

Chalford, Stroud, Gloucestershire GL6 8FJ

**COUNCILLORS ARE SUMMONED TO A FINANCE AND MANAGEMENT COMMITTEE MEETING AT**

**2pm ON TUESDAY 9th SEPTEMBER 2025 AT THE PARISH CENTRE**

##### AGENDA

1. **To receive apologies for absence**
2. **To hear statements or submission from members of the public**
3. **To receive Declarations of Interest in items on the agenda**
4. **To approve the minutes of the meeting held on 12th August 2025**
5. **To receive the RFO report**
6. **CIL Report 2024 – 2025**
7. **To consider and approve payment of hedge removal fees from Cemetery Land Budget Code**
8. **To approve and resolve previous month’s banking**
   1. To approve and resolve authorised Bank Reconciliations and Petty Cash for August
   2. To ratify authorised bank payments to 31st August
   3. To ratify Income Received to 31st August
   4. To approve and resolve current position of Receipts and Payments Forecast for Sept
   5. Receipts and Payments compared with Flexed Budget for August and Reserves Balance
   6. To approve and resolve Bank Account as at 31st August
9. **To approve Risk Register**
10. **Training – Budget and Precept Setting**
11. **To consider office hours – closing for an hour a week**
12. **To discuss draft Precept figures for 2025-2026 and further 2 yr forecast**
13. **To consider any Correspondence**
14. **To note any items for information or referral only**

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**Signed – Responsible Financial Officer**

**NOTE: Please query/ask questions of me prior to the meeting to enable answers to be given at the meeting. Thanks**