



The Parish Centre, 50 Gerald's Way,
Chalford, Stroud, Gloucestershire GL6 8FJ

**COUNCILLORS ARE SUMMONED TO A FINANCE AND MANAGEMENT COMMITTEE MEETING AT
2pm ON TUESDAY 21st OCTOBER 2025 AT THE PARISH CENTRE**

AGENDA

1. To receive apologies for absence
2. To hear statements or submission from members of the public
3. To receive Declarations of Interest in items on the agenda
4. To approve the minutes of the meeting held on 9th September 2025
5. To receive the RFO report
6. To consider Audit Conclusion 2024-2025 and recommendations
7. To consider Internal Audit Report and recommendations
8. To approve and resolve previous month's banking
 - a. To approve and resolve authorised Bank Reconciliations and Petty Cash for September
 - b. To ratify authorised bank payments to 31st September
 - c. To ratify Income Received to 30th September
 - d. To approve and resolve current position of Receipts and Payments Forecast for October
 - e. Receipts and Payments compared with Flexed Budget for Sept and Reserves Balance
 - f. To approve and resolve Bank Account as at 30th September
9. To approve Risk Register
10. Health & Safety
11. To consider Allotment Software – changing provider
12. Policies – IT Policy
13. Training – Budget and Precept Setting
14. To discuss version 2 Precept figures for 2025-2026 and further 2 yr forecast
15. Confidential Items
16. To consider any Correspondence
17. To note any items for information or referral only

L Sellars

Signed – Responsible Financial Officer

NOTE: Please query/ask questions of me prior to the meeting to enable answers to be given at the meeting.
Thanks