Chalford Parish Council

The Parish Centre, 50 Gerald's Way,
Chalford, Stroud, Gloucestershire GL6 8FJ

COUNCILLORS ARE SUMMONED TO A FINANCE AND MANAGEMENT COMMITTEE MEETING AT 2pm ON TUESDAY 10th NOVEMBER 2026 AT THE PARISH CENTRE

AGENDA

1. **To receive apologies for absence**
2. **To hear statements or submission from members of the public**
3. **To receive Declarations of Interest in items on the agenda**
4. **To approve the minutes of the meeting held on 13th October 2026**
5. **To receive the RFO report**
6. **To receive and note the Internal Auditor's report, consider the findings and recommendations, and agree any actions arising.**
7. **Risk Register – to approve following considered at meeting 13th October**
8. **To approve and resolve previous month's banking**
   a. To approve and resolve authorised Bank Reconciliations and Petty Cash for October
   b. To ratify authorised bank payments to 31st October
   c. To ratify Income Received to 31st October
   d. To approve and resolve current position of Income and Expenditure Forecast for November
   e. Income and Expenditure compared with Flexed Budget for October
   f. Reserves Balance
   g. To approve and resolve Bank Account as at 31st October
9. **Policies – To approve policies considered at meeting 13th October**
10. **Health & Safety**
11. **To approve final version of Precept figures for 2027-2028 and further 2 yr forecast**
12. **To Consider employing a full time Assistant Groundsman**
13. **Training**
14. **To consider any Correspondence**
15. **To note any items for information or referral only**

L Sellars

Signed – Responsible Financial Officer

NOTE: Please query/ask questions of me prior to the meeting to enable answers to be given at the meeting. Thanks