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### **NOTICE OF MEETING**

**COUNCILLORS ARE SUMMONDED TO A MEETING OF THE COUNCIL  
AT 7.00 P.M. ON THURSDAY, 4 JUNE 2026 AT THE PARISH CENTRE, GERALD'S WAY**

### **BUSINESS TO BE CONDUCTED**

1. To receive apologies for absence
2. To receive Declarations of Interest in items on the agenda
3. To hear any statements or submissions from members of the public
4. To approve the Minutes of the meeting held on 2<sup>nd</sup> April 2026
5. To approve the Minutes of the Annual Meeting of the Council held on 20<sup>th</sup> May 2026
6. To receive reports on issues affecting Chalford from:
  - a. County Councillors
  - b. District Councillors
7. To receive the Clerk's report
8. **2025/26 Accounts:**
  - a. To consider and approve Internal Auditors Report for End of Financial Year Accounts 2025-26
  - b. To consider the Annual Governance Statement and, if approved, to authorise Chair to sign on behalf of Council (Section 1)
  - c. To consider Accounting Statements and, if approved, to authorise the Chair to sign on behalf of Council (Section 2)
  - d. To confirm the dates for publication of the Notice Period for the Exercise of Public Rights
9. **Finance and Management Committee Recommendations:**
  - a) Emergency Plan – To consider the Council's updated Emergency Plan
  - b) Internal Controls & Governance Policy – to consider recommendation to approve
10. To receive any referrals from Committees
11. To receive a report from Committee Chairs and external meeting attendees
12. To note and comment on general items of correspondence received
13. To note any items for information or referral only

Under this heading, Councillors can raise a topic, for information only, but must notify the Clerk of their intention to do so and the subject matter prior to the Meeting. (No matter will be discussed unless prior notice is given)

**K ARNOLD – CLERK TO THE COUNCIL**

**Members of the public are welcome to join the meeting. Please contact the Clerk.**

Date of Issue: 28.05.26