

Minutes of the Annual Meeting of Chalford Parish Council held on
Thursday, 8th May 2025 at Chalford Sports and Social Club at 6.00 pm.
in accordance with notice given.

In the Chair: Councillor Trinder

Present: Councillors Beioley, Funnell, Gardiner, Golding, Humberstone, Lee,
Morris-Wyatt, Oakley, Pearson, Roberts, Samaroo, County Cllr
Turner

In Attendance: The Clerk

AMC 1.5.25 APOLOGIES - Cllrs Lee D Taylor, L Taylor and Woodfine **ABSENT:** Cllr Roberts

AMC 2.5.25 ELECTION OF CHAIR

Cllr Samaroo proposed Cllr Trinder as Chair, this was seconded by Cllr Pearson and unanimously agreed. There were no other nominations.

AMC 3.5.25 ELECTION OF VICE CHAIR

Cllr Beioley proposed Cllr Pearson as Vice Chair, this was seconded by Cllr Morris-Wyatt and unanimously agreed. There were no other nominations.

AMC 4.5.25 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Trinder signed the Declaration of Acceptance of Office, and the Clerk countersigned it.

AGM 5.5.25 MINUTES OF THE 2023 ANNUAL MEETING OF THE COUNCIL

The Minutes of 16th May 2024 were approved at the 13th June 2024 Full Council meeting. Minute copied below.

5.06.24 MINUTES OF THE ANNUAL MEETING OF THE COUNCIL – Cllr Samaroo proposed “**acceptance of the Annual Meeting of the Council 16th May minutes**” This was seconded by Cllr Wood. There were three abstentions.

AMC 6.5.25 CLERK’S REPORT - There were no questions.

AMC 7.5.25 REGISTER OF MEMBER’S INTERESTS - Cllr Trinder updated her register of interest form to reflect joining the Stroud District Council Standards Sub-Committee. There were no other changes.

AMC 8.5.25 ELECTION OF COMMITTEE MEMBERS

The following was agreed:

Works:	Cllrs Funnell, Gardiner, Golding, Humberstone, Oakley, Samaroo, D Taylor, L Taylor, Woodfine.
Finance & Management:	Cllrs Beioley, Gardiner, Lee, Morris-Wyatt, Oakley, Roberts, Trinder.
Plans Assessment:	Cllrs Beioley, Humberstone, Lee, Morris-Wyatt, Pearson, L Taylor, Trinder

Cllr Samaroo proposed, “**Committee membership is agreed as above.**”. This was seconded by Cllr Oakley and unanimously agreed.

AMC 9.5.25 WORKING GROUPS REPRESENTATIVES

As per the Clerk’s report, Cllrs D and L Taylor recommended that the cemetery land working group ceases its search for new cemetery land at this time and this group is removed for the time being. Cllr Woodfine has requested to join the LNAP working group, Cllr Oakley will remain on the LNAP group but has resigned as Group Lead and Cllr Woodfine has agreed to step into this role. Cllrs Beioley and Samaroo recommended that we remove the Chalford Champions working group, but it was agreed that if there is a resident who is worthy of nomination, the Clerk would bring this to the Council’s attention.

Following a brief discussion Cllr Gardiner proposed “**subject to these amendments we accept working group membership**” This was seconded by Cllr Oakley and unanimously agreed. The Clerk will make the necessary updates and will circulate the updated document to all members. **ACTION: Clerk**

AMC 10.5.25 TERMS OF REFERENCE

Cllr Beioley proposed “**all Committees should carry out a review of their Terms of Reference at their next meeting**” This was seconded by Cllr Samaroo and unanimously agreed. **ACTION: Clerk/Deputy Clerk/Assistant Clerk**

AMC 11.5.25 STANDING ORDERS/FINANCIAL REGULATIONS/POLICIES/PROCEDURES

Cllr Oakley proposed “**a review of standing orders and financial regulations to be delegated to the Finance and Management Committee**” This was seconded by Cllr Pearson and unanimously agreed. **ACTION: Clerk/Deputy Clerk**

AMC 12.5.25 LAND INVENTORY – Cllr Oakley proposed “**a review of the land inventory to be delegated to the Finance and Management Committee**” This was seconded by Cllr Humberstone and unanimously agreed. **ACTION: Clerk/Deputy Clerk**

AMC 13.5.24 GENERAL MATTERS

Councillor Turner gave a brief update on the likely make up of the County Council following the elections on 1st May. Joe Walk is the new Chief Executive, she is highly regarded and will most probably apply a different approach from the current regime; however, Cllrs are yet to see the new strategy and political direction.

Cllr Turner also gave an update on the Local Government Reorganisation. On the 21st March initial proposals were submitted. A public consultation will be held over the Summer, and the government will provide feedback to help develop a final proposal; this must be submitted by 28th November 2025. The final decision will be made by ministers. Although the Government haven’t yet given a timeframe on when the changes could be implemented, it will be 2027 at the earliest. Following elections in 2027, there will be a shadow arrangement in place for one year.

There being no further business, the Chair closed the meeting at 6.23pm.