

**Minutes of a Plans Assessment Committee meeting held on Thursday 18th June 2026 at
9.30am at the Parish Centre, Gerald's Way**

In the Chair: Cllr. Morris-Wyatt,

Present: Cllrs. Humberstone, Shepherd, Taylor & Wilson

In Attendance: Deputy Clerk

In the absence of the previous chair – Cllr Humberstone proposed **‘to accept Cllr Morris-Wyatt for chair of today’s meeting.’** This was seconded by Cllr Shepherd and all in favour.

PAC 01/18.06.26 - ELECTION OF CHAIR – Cllr Pearson stated in the last meeting that he would be willing to stand as chair. Cllr Morris-Wyatt proposed **‘to accept Cllr Pearson as Chair of this committee’**. This was seconded by Cllr Shepherd and all in favour.

PAC 02/18.06.26 - ELECTION OF VICE CHAIR – Cllr Shepherd nominated himself. Cllr Morris-Wyatt proposed **‘to accept Cllr Shepherd as Vice Chair of this Committee.’** This was seconded by Cllr Wilson and all in favour.

PAC 03/18.06.26 – TO CONSIDER AND APPROVE TERMS OF REFERENCE – Cllrs discussed the TOR and agreed that only two amends were needed, the date and a change of name to Nature and Climate Policy in 5.8. Cllr Humberstone proposed **‘to accept the Terms of Reference with the two amends.’** This was seconded by Cllr Shepherd and all in favour.

PAC 04/18.06.26 APOLOGIES – Apologies were received from Cllr. Pearson.

PAC 05/18.06.26 - PUBLIC PARTICIPATION – None

PAC 06/18.06.26 - DECLARATIONS OF INTEREST – None

PAC 07/18.06.26 – MINUTES OF THE LAST MEETING – Cllr Humberstone proposed **“we approve the minutes of 21st May 2026.”** This was seconded by Cllr. Taylor and all in favour.

PAC 08/18.06.26 - MATTERS ARISING – None.

PAC 09/18.06.26 - CORRESPONDENCE – Yes – Chair of the Footpaths Working Group asked if a stile that sits astride the footpath into the middle Hill allotments opposite Sycamore Grove should be widened to make it accessible to mobility scooters/buggies etc. As this is a surviving example of typical vernacular feature of the Cotswold landscape providing both pedestrian access and stock control we wonder if it is worth preserving. The age of the stile is not known and the ends are rendered not solid stone pillars. The other option is to insert a wider gate alongside and retain the stile. The local History Group took this to their committee and the unanimous view was that it should be preserved as it is an attractive and characterful point on a long-standing footpath (dating from the Enclosure of 1869). They suggest whether access could be made via the nearby allotment entrance, as there is a dropped kerb. This was discussed and it was noted that it was brought to the attention of the Works Committee who also agreed that it should be kept. Therefore, Cllr Morris-Wyatt proposed **‘to keep the stile as it is and find an alternative entrance.’** This was seconded by Cllr Humberstone and all in agreement. **Action: Deputy Clerk.**

Also an email for a ‘Tree Management Workshop’ being held on 8th July at Stonehouse Community Centre. Both Cllrs. Wilson and Woodfine would like to attend. Deputy Clerk will inform SDC.

Action: Deputy Clerk.

PAC 10/18.06.26 - TREE LETTERS – to Review – following recent discussions at meetings regarding TCA’s and if they are requested to replant. A letter that was constructed in 2020 was reviewed. Cllr’s agreed that it needs to be re-written and suggest that the Chair of the Nature and

Climate Group meets with ChalCAN to update the letter. **ACTION: Deputy Clerk**

PAC 11/18.06.26 - ANY RESULTS FROM SDC ON PREVIOUS APPLICATIONS

Consent: S.26/0650/TPO – 6, Beechwood Drive; S.26/0686/TCA - Cyprus House; S.26/0627/TCA2, Vine Cottage; S.26/0603/LBC - The Coach House, Smyth Meadow

Permitted: S.26/0124/FUL – Stable, Middle Hill; S.26/0360/HHOLD – 2, Over Tockshill; S.26/0351/HHOLD – The Summer House;

Still Waiting: S.26/0436/VAR – Thomas Keble;

Appeal: The appeal for the Land at Fourways (opposite the garage) has been dismissed by the Planning Inspectorate following a site visit by an inspector appointed by the Secretary of State.

PAC 12/18.06.26 - NEW PLANS

S.26/00821/TCA Roadways, The Ridge, Bussage – T1 – Cherry Tree – fell. Cllr Humberstone proposed “**we support this plan**”. This was seconded by Cllr Wilson and all in favour.

S.26/0574/FUL Firwood House, Skaiteshill – Alterations to access, repositioning of stone gate pillar and installation of new fencing and gates (retrospective). Cllr Humberstone proposed “**we support this plan.**” This was seconded by Cllr Taylor and all in favour.

S.26/0448/FUL Land at Brownhill Road - Erection of single storey dwelling (self build) Cllr Humberstone proposed “**Chalford Parish Council is concerned by building outside of the settlement boundary in the Cotswold Landscape and by the potential impact on the Brownhill and Bussage Conservation Area. We note that there was Pre-application Advice but could not see what comments were made and want to see this before commenting. Neighbours have raised numerous concerns which need addressing. We would appreciate resubmission of the application with the benefit of this further important information. We understand that planning was granted many years ago (maybe 30) but believe it lapsed.**”. This was seconded by Cllr Morris-Wyatt and all in favour.

S.26/0882/HHOLD Milford House, Burcombe Road – Erection of a garden room. Cllr Humberstone proposed “**we support this plan**”. This was seconded by Cllr Shepherd and all in favour.

S.26/0980/HHOLD 7, Hawk Close, Chalford – Loft conversions with rooflights and new ground floor window to side elevation. Cllr Shepherd proposed “**we support this plan**”. This was seconded by Cllr Humberstone and all in favour.

S.26/0869/HHOLD 38, Down View, Chalford Hill – Erection of a single storey side/rear extension. Cllr Humberstone proposed “**we support this plan**”. This was seconded by Cllr Shepherd and all in favour.

S.26/0929/HHOLD 6, Gerald's Way, Chalford – Erection of a single storey side and a rear extension. Cllr Humberstone proposed “**we support this plan**”. This was seconded by Cllr Shepherd and all in favour.

PAC 13/18.06.26 - To review any other planning matters not covered by agenda items – Deputy Clerk has received two notifications from the Planning Enforcement Team at SDC. One is a closure of case from back in 2022 regarding a garden shed in Lypiatt View. Cllrs agreed no action.
The second is regarding an advertisement banner on a hedge at Fourways

Crossroads which could be distracting to traffic. Confirmation received that this has been assigned to an enforcement officer.

PAC 14/18.06.26 - To note any items for information or referral only – None

The date of the next meeting is scheduled for Thursday 9th July 2026 at 9.30am.

There being no further business the chairman closed the meeting at 10.55am.