

Minutes of a Plans Assessment Committee meeting held on Thursday 20th August 2026 at 9.30am at the Parish Centre, Gerald's Way

In the Chair: Cllr. Pearson

Present: Cllrs. Humberstone, Taylor & Wilson

In Attendance: Deputy Clerk

PAC 01/20.08.26 - APOLOGIES – Cllrs. Morris-Wyatt and Shepherd.

PAC 02/20.08.26 - PUBLIC PARTICIPATION – None

PAC 03/20.08.26 – DECLARATIONS OF INTEREST – Yes – S.26/1373/TCA

PAC 04/20.08.26 MINUTES OF THE LAST MEETING – Cllr Humberstone proposed “**we approve the minutes of 30th July 2026.**” This was seconded by Cllr. Wilson and unanimously agreed.

PAC 05/20.08.26 - MATTERS ARISING – a notification has been received from Enforcement regarding a closure report for the Kings Head regarding an awning structure. As it has been in situ for over four years it is immune from planning enforcement action. Cllrs discussed this and were disappointed but as the pub is closed and up for sale, no further action to be taken.

PAC 06/20.08.26 - CORRESPONDENCE - None

PAC 07/20.08.26 – ANY RESULTS FROM SDC ON PREVIOUS APPLICATIONS

Consent: S.26/1139/TCA – Lilac Cottage;

Permitted: S.26/80574/FUL – Firwood House; S.26/0929/HHOLD – 6, Gerald's Way;

Refused: S.26/1023/HHOLD – Shuttle Cottage, 2 Prospect;

Withdrawn: **S.26/0448/FUL** – Land at Brownhill Road;

Still Waiting: S.26/0968/VAR – Stable, Middle Hill; S.26/1092/HHOLD – Rockleigh; S.26/1066/HHOLD – Greenacres; S.26/0831/HHOLD – Oxford House; S.26/1145/FUL – Hermit Cottage; S.26/1212/TCA – Westbrook; S.26/1219/TCA – Springhill Cottage; S.26/0988/HHOLD & S.26/0989/LBC – The Barn.

PAC 08/20.08.26 - NEW PLANS

S.26/1283/TCA **Chalford Baptist Church – T1. Western Red Cedar – crown raise over the road to approximately 5m. T3 – Western Red Cedar – sever ivy at the base and remove a 300mm band where practicable.** Cllr Humberstone proposed “**we support this plan**”. This was seconded by Cllr Pearson and all in favour.

S.26/1285/TCA **Nut Tree House – Walnut tree – reduce all over by 5 metres. Row of pollarded Sycamore trees – cut back by 5 metres to previous top.** Cllr Humberstone proposed “**we support this plan.**” This was seconded by Cllr Wilson and all in favour.

S.26/1319/TCA **Willows – Birch trees (1-5) – reduce by 1-1.5metres. Birch tree (6) fell.** Cllr Humberstone proposed “**We support this plan.**”. This was seconded by Cllr. Wilson and all in favour.

S.26/1330/TCA **Frome Lodge – Norway Spruce - fell.** Cllr Humberstone proposed “**We support this plan.**” This was seconded by Cllr Wilson and all in favour.

S.26/01322/TCA **2, Brookside – conifer tree – sectional fell.** Cllr Humberstone proposed

“We support this plan.” This was seconded by Cllr Wilson and all in favour.

S.26/1373/TCA St. Hilary’s Cottage – Beech tree – cut to ground level. The Committee did not discuss this application in line with protocol as this is a councillor application. SDC to determine.

S.26/1405/TCA PROW – MCH44 Chalford – Section 211 Notice. Crown lift all roadside trees to 5 metres, to allow safe access for resurfacing machinery and associated highway works. Remove all self-seeded trees establishing on or immediately adjacent to the highway surface to prevent obstruction, maintain visibility, and protect surfacing integrity. Cllr Pearson proposed **“we support this plan.”** This was seconded by Cllr Humberstone and all in favour.

S.26/1314/HHOLD Yew Tree Cottage – Erection of two storey and single story extensions, dormer windows and associated landscaping. Cllr Pearson proposed **“we support the principle of developing the house but concerned that the increase of the building may present over development of the site.”** This was seconded by Cllr Humberstone and all in favour.

PAC 09/ 20.08.26 - To review any other planning matters not covered by agenda items – It was noted that a planning application for a TPO at Frith Wood had been uploaded to the planning portal. The PRow Officer informed us that only one name could be put on the application, therefore, it was uploaded under Robert Hitchens but as part owners we cannot comment.

The Deputy Clerk also informed the members that if they would like more information on Avenis Green, she would be happy to show them all the paperwork after the meeting. However, based on the Enforcement Closure just received, they would leave this for the time being.

PAC 10/ 20.08.26 -To note any items for information or referral only – Members were updated by Deputy Clerk on shipping containers that they can be installed under permitted development but she is waiting for a response from Planning Officer regarding within a conservation area. She will update members when she has had a response.

The date of the next meeting is scheduled for Thursday 10th September 2026 at 9.30am.
Cllr Humberstone sends apologies for this meeting.

There being no further business the chairman closed the meeting at 10.20am.