

**Minutes of the Plans Assessment Committee meeting held on Thursday 1 October 2026 at 9.30 am at the Parish Centre, Gerald's Way**

**Chair:** Cllr Pearson

**Present:** Cllrs Morris-Wyatt, Humberstone, Shepherd, Taylor and Wilson

**In attendance:** Deputy Clerk

**PAC 01/01.10.26 – APOLOGIES** – None.

**PAC 02/01.10.26 – PUBLIC PARTICIPATION** – None.

**PAC 03/01.10.26 – DECLARATIONS OF INTEREST** – Cllrs Pearson and Shepherd declared an interest in planning application S.26/1572/TCA. Cllr Taylor declared an interest in planning application S.26/1598/TCA.

**PAC 04/01.10.26 – MINUTES OF THE LAST MEETING** – Cllr Morris-Wyatt proposed “**that the minutes of the meeting held on 10 September 2026 be approved.**” This was seconded by Cllr Shepherd and agreed, with one abstention.

**PAC 05/01.10.26 – MATTERS ARISING** – None.

**PAC 06/01.10.26 – CORRESPONDENCE** – The Deputy Clerk updated the Committee on ChalCAN/Local Nature’s advice to the letter to residents regarding TCAs. She had received its recommendations and would present them to the Committee at the next meeting. Councillors asked the Deputy Clerk to invite John Parker, Chief Executive Officer of the Arboricultural Association, to address Full Council in the first instance. **Action: Deputy Clerk.**

**PAC 07/01.10.26 – RESULTS FROM SDC ON PREVIOUS APPLICATIONS**

**Consent:** S.26/1283/TCA – Baptist Church; S.26/1285/TCA – Nut Tree House; S.26/1319/TCA – Willows; S.26/1330/TCA – Frome Lodge; S.26/1405/TCA – PROW MCH 44 Chalford; S.26/1322/TCA – 2 Brookside; S.26/1373/TCA – St Hillarys.

**Permitted:** S.26/1092/HHOLD – Rockleigh.

**Awaiting decision:** S.26/1314/HHOLD – Yew Tree Cottage.

**PAC 08/01.10.26 – NEW PLANS**

Cllrs Pearson and Shepherd left the meeting at 9.40 am. Cllr Morris-Wyatt took the Chair.

**S.26/1572/TCA**      **Old Builders Arms – T1, cedar: remove deadwood and reduce by approximately 4 metres some lateral branches overhanging the house.** Cllr Humberstone proposed “**that the Council supports the application.**” This was seconded by Cllr Taylor and unanimously agreed.

Cllrs Pearson and Shepherd returned to the meeting at 9.41 am. Cllr Pearson resumed the Chair.

**S.26/1571/TCA**      **Jasmine Cottage – T1, cherry: reduce height and width by approximately 4 metres and reduce branches away from power lines and telephone wires.** Cllr Shepherd proposed “**that the Council supports the application.**” This was seconded by Cllr Humberstone and unanimously agreed.

**S.26/1569/TCA**      **Hunter’s Lodge – T1, beech: reduce the crown.** Cllr Humberstone proposed “**that the Council supports the application.**” This was seconded by Cllr Shepherd and unanimously agreed.

Cllr Taylor left the meeting at 9.45 am.

**S.26/1598/TCA**      **The Sycamores – T1, ash: reduce by approximately 1.5–3 metres.** Cllr Pearson

proposed **“that the Council supports the application.”** This was seconded by Cllr Wilson and unanimously agreed.

Cllr Taylor returned to the meeting at 9.46 am.

- S.26/1566/TPO**      **10 Sibree Close – two mature beech trees: reduce branches by 2 metres to the previous reduction points.** Cllr Shepherd proposed **“that the Council supports the application.”** This was seconded by Cllr Wilson and unanimously agreed.
- S.26/1570/TPO**      **5 Squires Close – T1: fell pine tree.** Cllr Humberstone proposed **“that the Council supports the application and notes the Tree Officer’s comment that the tree is a larch, not a pine.”** This was seconded by Cllr Shepherd and unanimously agreed.
- S.26/1531/HHOLD**      **26 Aston View – erection of a garage.** Cllr Humberstone proposed **“that the Parish Council objects to the application because of the scale and massing of the building. It’s location would bring the building line forward. It would also cause a visibility obstruction for vehicles leaving the driveway and for oncoming traffic.”** This was seconded by Cllr Morris-Wyatt and unanimously agreed.
- S.26/1544/HHOLD**      **Church Cottage – erection of a replacement outbuilding.** Cllr Shepherd proposed **“that the Council supports the proposed ancillary building and its non-residential use.”** This was seconded by Cllr Morris-Wyatt and unanimously agreed.
- S.26/1606/HHOLD**      **Broadview Cottage – conversion of an outbuilding to a utility room, erection of a covered canopy and porch, and replacement of rooflights with dormer windows.** Cllr Morris-Wyatt proposed **“that the Council supports the application.”** This was seconded by Cllr Pearson and unanimously agreed.

**PAC 09/01.10.26 – OTHER PLANNING MATTERS NOT COVERED BY THE AGENDA –** None.

**PAC 10/01.10.26 – ITEMS FOR INFORMATION OR REFERRAL ONLY –** The Deputy Clerk was asked to investigate a planning application. **Action: Deputy Clerk.**

**The next meeting is scheduled for Thursday 22 October 2026 at 9.30 am.**

There being no further business, the Chair closed the meeting at 10.48 am.