

Minutes of the Trustee Meeting of the Charity Committee held on Thursday, 04 Dec 2025 at the Parish Centre, Gerald's Way, Chalford at 6.45pm in accordance with notice given.

In the Chair: Councillor Samaroo

Present: Councillors Beioley, Morris-Wyatt, Oakley, Humberstone, Woodfine, Funnell, Roberts, Trinder, Golding, Pearson

In attendance: Assistant Clerk

Apologies: Councillors D Taylor, and L Taylor

Absent: Councillor C Gardiner

CCTM 01.12.25 APOLOGIES FOR ABSENCE - Councillors D and L Taylor sent apologies.

CCTM 02.12.25 DECLARATIONS OF INTEREST - None

CCTM 03.12.25 APPROVE THE MINUTES OF THE 5th June 2025 AGM - Councillor Beioley proposed “**we accept the minutes from the AGM held on 5th June 2025**” This was seconded by Councillor Oakley. Unanimously agreed.

CCATM 04.12.25 TO CONSIDER Works committee proposal to purchase scribe allotment software - Councillor Pearson asked how much the Softlink software had cost. It was confirmed that there was an initial cost of £700, and this excludes support. Councillor Oakley proposed “**we agree to purchase the Scribe Allotment software as recommended by Works Committee.**” This was seconded by Councillor Humberstone and unanimously agreed.

CCTM 05.12.25 ANY OTHER BUSINESS:

Councillor Morris-Wyatt asked about other running costs of the allotments. Councillor Samaroo said that she would discuss costs with the RFO and Clerk and will add this to the agenda for the next Charity meeting. **ACTION: Councillor Samaroo/RFO and Clerk**

Councillor Trinder wanted to flag up that there are discussions underway regarding Chalfest being charged for using the France Lynch Pleasure Ground and she will update the Trustees at the next Charity meeting.

Assistant Clerk announced that she is leaving the Parish Council on the 11th December 2025. Councillor Samaroo thanked her, on behalf of all the trustees, for her hard work and dedication as assistant clerk to the trustees, and for all the information she has put together.

There being no further business, the Chair closed the meeting at 6.55pm