

F&M - RFO REPORT – Agenda Item 5

Agenda Item 06.14.04.26 – HEALTH AND SAFETY

There have been no accidents or incidents to report.

Annual service of the boiler has been completed and a carbon monoxide monitor has been installed.

Following the last meeting the Play Inspection Company has sent the report in a spreadsheet so we have been able to use this. The Senior Groundsman is now informing the Works Committee of remedial works and being updated in the spreadsheet.

Agenda Item 07.14.04.26 – POLICIES – To Consider and approve new Internal Controls and Governance Policy – this is Assertion 6 and will be looked at the by both Internal and External Auditors. I have shown and created a link for each Internal Control to the relevant document(s)/policies.

Agenda Item 08.14.04.26 - PREVIOUS MONTH'S BANKING

- a. To approve and resolve the Authorised Bank Reconciliations and Petty Cash for February & March, which will need to be signed by Cllrs. Cllr Steve Beioley will sign February & March's All Bank Reconciliation and will be uploaded to the website after the meeting.
- b. To Ratify Authorised Bank Payments to 28th February and 31st March 2026. These will have been signed by Cllrs. These along with the Barclaycard payments will be uploaded to the website. This is a requirement of the Local Government Transparency Code 2015 (3.1 (58)).
- c. To ratify Income received up to 28th February and 31st March 2026. These will have been signed by Cllrs.
- d. To note End of Year Final Budget Position.
- e. To Note 3rd and 4th Quarter Payments over £500
- f. To approve and resolve the Bank Account as at **28th February and 31st March 2026**

Lloyds Bank – Current Account	£9,886.68
Lloyds Bank Deposit Account	<u>£21,551.53</u>
	£31,438.21

Petty Cash	£2.01
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Cambridge & Counties	£85,466.67
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Hampshire Trust	£57,524.30
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A grand total of	£174,431.19
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31st March 2026

Lloyds Bank – Current Account	£12,262.17
Lloyds Bank Deposit Account	<u>£2,762.98</u>
	£15,030.15

Petty Cash	£2.01
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Cambridge & Counties	£85,460.70
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Hampshire Trust	£57,524.30
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A grand total of	£158,017.16
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End of Year income is showing £240,856.00 budget with an actual of £247,785.83, a variance of £6,929.83

End of Year payment is showing £235,846.61 budget with an actual of £229,694.78 a variance of £6,151.83 so we are within budget by £13,081.66

The cost codes that exceeded their budgets are due to emergency work and had all been authorised.

To note that we have had a refund on the allotment software through Scribe.

Agenda Item 9 10.02.26 – TO CONSIDER ASSISTANT GROUNDSMAN RECRUITMENT – following the recent advertisement for an Assistant Groundsman, we have received a number of CV's. The main consideration from applicants who have enquired is that it is not a full time job.

FTE: £25,185. Parish Pension Contribution - £5,314. Parish NI contribution - £3,028 = £33,527

22.5hrs - £15,315. Parish Pension Contribution - £3,232. Parish NI contributions - £1,547 = £20,094

A difference of £13,433.

CHALFORD PARISH COUNCIL PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
391 7420 Allotments	02/02/2026	F&M 8b.14.04.26	Current	BACS	Asbestos fly tipped	Sanctus Ltd	S	300.00	60.00	360.00 ✓
390 7320 Tools	05/02/2026	F&M 8b.14.04.26	Current	BACS	Lawnmower blades	Tallis Amos Group	S	162.61	32.53	195.14 ✓
394 6110 Crime and Disorder	06/02/2026	F&M 8b.14.04.26	Current	BACS	Community Speedwatch Letter	Police and Crime Commissi	Z	26.60		26.60 ✓
393 6020 Parish Centre Cleaning	06/02/2026	F&M 8b.14.04.26	Current	BACS	PC CLEANING	JANs Housekeeping	Z	66.00		66.00 ✓
392 6510 Frith Youth Centre	06/02/2026	F&M 8b.14.04.26	Current	BACS	4th Quarter Payment	Frith Youth Centre	Z	4,500.00		4,500.00 ✓
395 6020 Parish Centre Cleaning	13/02/2026	F&M 8b.14.04.26	Current	BACS	PC Window cleaning	A Adams	Z	11.00		11.00 ✓
400 5010 Salary Net	13/02/2026	F&M 8b.14.04.26	Current	BACS	Salaries	Chalford Parish Council	Z	6,234.71		6,234.71 ✓
398 7210 Fuel and Lubricants	13/02/2026	F&M 8b.14.04.26	Current	bacs	FUEL	Fourways Garage	S	45.41	9.08	54.49 ✓
396 7310 Works Materials	13/02/2026	F&M 8b.14.04.26	Current	BACS	Ballast/mastercrete	Chalford Building Supplies	S	110.60	22.12	132.72 ✓
399 7410 Rec Grounds/Open Space	13/02/2026	F&M 8b.14.04.26	Current	BACS	plastic bench	MARMAX	S	430.00	86.00	516.00 ✓
397 5550 Project EV Charges	13/02/2026	F&M 8b.14.04.26	Current	BACS	Project EV monthly charge	Curv360 Limited	S	66.66	13.33	79.99 ✓
421 5810 Electricity/Gas	16/02/2026	F&M 8b.14.04.26	Current	bacs	Electricity and gas supply	Green Energy Uk	L	69.03	3.45	72.48 ✓
421 5810 Electricity/Gas	16/02/2026	F&M 8b.14.04.26	Current	bacs	Electricity and gas supply	Green Energy Uk	L	215.09	10.75	225.84 ✓
421 5810 Electricity/Gas	16/02/2026	F&M 8b.14.04.26	Current	bacs	Electricity and gas supply	Green Energy Uk	S	510.76	102.15	612.91 ✓
421 5810 Electricity/Gas	16/02/2026	F&M 8b.14.04.26	Current	bacs	Electricity and gas supply	Green Energy Uk	C	-7.41		-7.41 ✓
401 5480 Bank Charges	17/02/2026	F&M 8b.14.04.26	Current	Bank Debit	bank charge	Lloyds Bank	Z	5.51		5.51 ✓
422 5820 Water/Sewage	23/02/2026	F&M 8b.14.04.26	Current	Direct Debit	PC and cemetery water	Everflow Water	Z	27.03		27.03 ✓
423 5420 Communications	24/02/2026	F&M 8b.14.04.26	Current	Direct Debit	broadband and telephone	BT	S	46.95	9.39	56.34 ✓
402 5930 Computer running costs	27/02/2026	F&M 8b.14.04.26	Current	Bacs	365 Exchange Online monthly	Softlink Computers	S	62.70	12.54	75.24 ✓
402 5930 Computer running costs	27/02/2026	F&M 8b.14.04.26	Current	Bacs	365 Exchange Online monthly	Softlink Computers	S	62.70	12.54	75.24 ✓
405 5110 Employers Pension Contr	27/02/2026	F&M 8b.14.04.26	Current	BACS	EMPLOYER PENSION	Local Government Pension	Z	1,689.62		1,689.62 ✓
										1,689.62

CHALFORD PARISH COUNCIL PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
410 5470 Training	27/02/2026	F&M 8b.14.04.26	Current	bacs	Annual subscription	GAPTC	Z	100.00		100.00
410 5470 Training	27/02/2026	F&M 8b.14.04.26	Current	bacs	Annual subscription	GAPTC	Z	90.00		90.00
411 5930 Computer running costs	27/02/2026	F&M 8b.14.04.26	Current	DD	Monthly Maintenance Fee	Toggletech	S	240.00	48.00	190.00
402 5930 Computer running costs	27/02/2026	F&M 8b.14.04.26	Current	Bacs	365 Exchange Online monthly	Softlink Computers	S	62.70	12.54	288.00
402 5930 Computer running costs	27/02/2026	F&M 8b.14.04.26	Current	Bacs	365 Exchange Online monthly	Softlink Computers	S	55.20	11.04	75.24
402 5940 Computer repairs	27/02/2026	F&M 8b.14.04.26	Current	Bacs	365 Exchange Online monthly	Softlink Computers	S	75.00	15.00	66.24
403 6020 Parish Centre Cleaning	27/02/2026	F&M 8b.14.04.26	Current	BACS	PC CLEANING	JANs Housekeeping	Z	66.00		90.00
408 5540 Accounting Software (Scr	27/02/2026	F&M 8b.14.04.26	Current	BACS	Accounts computer package	Starboard Scribe	S	948.00	189.60	231.48
409 7450 Footpaths/Walls	27/02/2026	F&M 8b.14.04.26	Current	BACS	Postcrete	Chalford Building Supplies	S	41.65	8.33	66.00
409 7450 Footpaths/Walls	27/02/2026	F&M 8b.14.04.26	Current	BACS	Postcrete	Chalford Building Supplies	S	49.98	10.00	1,137.60
406 5020 Employee Tax & NI	27/02/2026	F&M 8b.14.04.26	Current	BACS	Employee Tax & NI	HMRC	Z	1,252.49		109.96
407 5030 Employer NI	27/02/2026	F&M 8b.14.04.26	Current	BACS	Employer NI	HMRC	Z	1,013.51		1,252.49
404 5040 Employees Pension	27/02/2026	F&M 8b.14.04.26	Current	bacs	Employees pension contribution	Local Government Pension	Z	520.51		1,013.51
Total										19,150.61
										668.39
										19,819.00

Prepared by: LS Dallas / CFD Date: 2.4.26

Name and Role

Approved by: [Signature] Date: 14/4/26

Name and Role

Approved by: [Signature] Date: 14/4/26

Name and Role

CHALFORD PARISH COUNCIL PAYMENTS (AWAITING AUTHORISATION) LIST

02 April 2026 (2025-2026)

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
436 5010 Salary Net	02/03/2026	F&M 8b.14.04.26	Current	BACS	contract labour	Chalford Parish Council	Z	150.00		150.00 ✓
431 5440 Assoc. Membership	06/03/2026	F&M 8b.14.04.26	Current	BACS	MEMBERSHIP	Curv360 Limited	S	100.00	20.00	120.00 ✓
433 5520 Health & Safety	06/03/2026	F&M 8b.14.04.26	Current	bacs	boiler service	D A Cook Heating	S	98.00	19.60	117.60 ✓
432 7110 Vehicles	06/03/2026	F&M 8b.14.04.26	Current	BACS	Fuel/Repairs	Fourways Garage	Z	15.00		15.00 ✓
432 7210 Fuel and Lubricants	06/03/2026	F&M 8b.14.04.26	Current	BACS	Fuel/Repairs	Fourways Garage	S	20.97	4.20	25.17 ✓
434 6020 Parish Centre Cleaning	06/03/2026	F&M 8b.14.04.26	Current	BACS	PC CLEANING	JANs Housekeeping	Z	66.00		66.00 ✓
435 5410 Postage	06/03/2026	F&M 8b.14.04.26	Current	BACS	postage for ANPR camera/refre	Lesley Sellars	Z	11.25		11.25 ✓
435 5510 Sundries	06/03/2026	F&M 8b.14.04.26	Current	BACS	postage for ANPR camera/refre	Lesley Sellars	Z	3.30		3.30 ✓
427 5210 Insurance	13/03/2026	F&M 8b.14.04.26	Current	BACS	Daihatsu Insurance	NFU Mutual	Z	693.62		693.62 ✓
426 6020 Parish Centre Cleaning	13/03/2026	F&M 8b.14.04.26	Current	BACS	PC Window cleaning	A Adams	Z	11.00		11.00 ✓
429 5010 Salary Net	13/03/2026	F&M 8b.14.04.26	Current	bacs	Salaries	Chalford Parish Council	Z	7,119.12		7,119.12 ✓
428 5440 Assoc. Membership	13/03/2026	F&M 8b.14.04.26	Current	BACS	MEMBERSHIP	VisionICT	S	239.80	47.96	287.76 ✓
430 5910 Photocopying	13/03/2026	F&M 8b.14.04.26	Current	bacs	Photocopier costs	Sharp Business Systems	S	27.90	5.58	33.48 ✓
425 5810 Electricity/Gas	16/03/2026	F&M 8b.14.04.26	Current	DD	Electricity and gas supply	Green Energy UK	S	409.71	81.94	491.65 ✓
425 5810 Electricity/Gas	16/03/2026	F&M 8b.14.04.26	Current	DD	Electricity and gas supply	Green Energy UK	L	53.75	2.69	56.44 ✓
425 5810 Electricity/Gas	16/03/2026	F&M 8b.14.04.26	Current	DD	Electricity and gas supply	Green Energy UK	L	145.69	7.28	152.97 ✓
425 5810 Electricity/Gas	16/03/2026	F&M 8b.14.04.26	Current	DD	Electricity and gas supply	Green Energy UK	Z	-5.54		-5.54 ✓
444 5480 Bank Charges	17/03/2026	F&M 8b.14.04.26	Current	DD	Monthly Maintenance Fee	Lloyds Bank	Z	4.25		4.25 ✓
447 7410 Rec Grounds/Open Space	20/03/2026	F&M 8b.14.04.26	Current	Bacs	Valley Site Investigation	Sanctus Ltd	S	2,699.49	539.90	3,239.39 ✓
441 7910 Friday Lunch Club	20/03/2026	F&M 8b.14.04.26	Current	Bacs	Friday lunch club	Susan J Nolan	Z	52.03		52.03 ✓
452 5470 Training	20/03/2026	F&M 8b.14.04.26	Current	Bacs	Annual subscription	GAPTC	Z	45.00		45.00 ✓
452 5470 Training	20/03/2026	F&M 8b.14.04.26	Current	Bacs	Annual subscription	GAPTC	Z	45.00		45.00 ✓
								90.00		90.00 ✓

CHALFORD PARISH COUNCIL

02 April 2026 (2025-2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
450	20/03/2026	F&M 8b.14.04.26	Current	Bacs	Photocopier costs	Sharp Business Systems	S	40.12	8.02	48.14 ✓
449	20/03/2026	F&M 8b.14.04.26	Current	BACS	Paint/primer/brackets/staples	Chalford Building Supplies	S	20.13	4.03	24.16 ✓
451	20/03/2026	F&M 8b.14.04.26	Current	Bacs	PC CLEANING	JANs Housekeeping	Z	66.00		66.00 ✓
448	20/03/2026	F&M 8b.14.04.26	Current	Bacs	Project EV monthly charge	Curv360 Limited	S	51.14	10.23	61.37 ✓
453	20/03/2026	F&M 8b.14.04.26	Current	Bacs	Holiday Play Activities	World Jungle	Z	600.00		600.00 ✓
443	23/03/2026	F&M 8b.14.04.26	Current	DD	PC and cemetery water	Everflow Water	Z	148.36		148.36 ✓
442	24/03/2026	F&M 8b.14.04.26	Current	DD	broadband and telephone	BT	S	46.95	9.39	56.34 ✓
445	25/03/2026	F&M 8b.14.04.26	Current	GoCardless	Monthly Maintenance Fee	Toggletech	S	120.00	24.00	144.00 ✓
445	25/03/2026	F&M 8b.14.04.26	Current	GoCardless	Monthly Maintenance Fee	Toggletech	S	27.12	5.42	32.54 ✓
445	25/03/2026	F&M 8b.14.04.26	Current	GoCardless	Monthly Maintenance Fee	Toggletech	S	33.00	6.60	39.60 ✓
457	25/03/2026	F&M 8b.14.04.26	Current	DD	IT support costs	Toggletech	S	230.00	46.00	276.00 ✓
438	27/03/2026	F&M 8b.14.04.26	Current	Bacs	Employers pension contributor	Local Government Pension	Z	1,887.04		1,887.04 ✓
446	27/03/2026	F&M 8b.14.04.26	Current	Bacs	Play equipment repair	Caloo	S	345.00	69.00	414.00 ✓
439	27/03/2026	F&M 8b.14.04.26	Current	Bacs	Employee Tax & NI	HMRC	Z	1,252.29		1,252.29 ✓
440	27/03/2026	F&M 8b.14.04.26	Current	Bacs	Employer NI	HMRC	Z	1,091.31		1,091.31 ✓
437	27/03/2026	F&M 8b.14.04.26	Current	Bacs	Employees pension contributor	Local Government Pension	Z	571.97		571.97 ✓
Total										19,447.61

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CHALFORD PARISH COUNCIL
PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
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Prepared by: LS PUGH / CFO Name and Role
 Date: 2.4.26

Approved by: VC FURZE Name and Role
 Date: 14/4/26

Approved by: _____ Name and Role
 Date: 14/4/26

CHALFORD PARISH COUNCIL
RECEIPTS LIST

02 April 2026 (2025-2026)

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
89 4020 Bank Interest	09/02/2026	F&M 8c.14.04.26	Deposit	BACS	INTEREST	Lloyds Bank	Z	13.37		13.37
90 5440 Assoc. Membership	12/02/2026	F&M 8c.14.04.26	Current	BACS	Refund of Membership	Society of Local Council Clk	Z	52.71		52.71
91 4100 Pro EV Income	13/02/2026	F&M 8c.14.04.26	Current	BACS	Project EV income	Curv360 Limited	Z	799.86		799.86
92 4030 Cemetary fees	18/02/2026	F&M 8c.14.04.26	Current	BACS	cemetary fees	Chalford Parish Council	Z	210.00		210.00
88 4030 Cemetary fees	25/02/2026	F&M 8b.14.04.26	Current	BACS	cemetary fees	Fred Stevens	Z	240.00		240.00
98 4030 Cemetary fees	25/02/2026	F&M 8c.14.04.26	Current	BACS	cemetary fees	Fred Stevens	Z			
98 4030 Cemetary fees	25/02/2026	F&M 8c.14.04.26	Current	BACS	cemetary fees	Fred Stevens	Z			
93 4020 Bank Interest	28/02/2026	F&M 8c.14.04.26	Cambridge & Countlit	BACS	INTEREST	Cambridge & Counties Ban	Z	212.66		212.66
							Total	1,528.60		1,528.60

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CHALFORD PARISH COUNCIL

02 April 2026 (2025-2026)

RECEIPTS LIST

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
94 7910 Friday Lunch Club	04/03/2026	F&M 8c.14.04.26	Current	BACS	Friday Lunch Club Income	Mis Susan J Nolan	Z	39.63		39.63 ✓
96 4080 Vat	05/03/2026	F&M 8c.14.04.26	Deposit	BACS	VAT refund	Chalford Parish Council	R		1,205.24	39.63 ✓ 1,205.24 ✓
97 4030 Cemetery fees	05/03/2026	F&M 8c.14.04.26	Current	BACS	cemetery fees	Chalford Parish Council	Z	170.00		1,205.24 ✓ 170.00 ✓
97 4030 Cemetery fees	05/03/2026	F&M 8c.14.04.26	Current	BACS	cemetery fees	Chalford Parish Council	Z	60.00		60.00 ✓
106 4020 Bank Interest	09/03/2026	F&M 8c.14.04.26	Deposit	BACS	INTEREST	Lloyds Bank	Z	6.21		230.00 ✓ 6.21 ✓
95 7910 Friday Lunch Club	12/03/2026	F&M 8c.14.04.26	Current	BACS	Friday Lunch Club Income	Susan J Nolan	Z	23.00		6.21 ✓ 23.00 ✓
99 4030 Cemetery fees	12/03/2026	F&M 8c.14.04.26	Current	BACS	cemetery fees	Dignity Funeral Directors	Z	150.00		23.00 ✓ 150.00 ✓
99 4030 Cemetery fees	12/03/2026	F&M 8c.14.04.26	Current	BACS	cemetery fees	Dignity Funeral Directors	Z	60.00		60.00 ✓
100 7910 Friday Lunch Club	16/03/2026	F&M 8b.14.04.26	Current	BACS	Friday Lunch Club Income	Susan J Nolan	Z	15.00		210.00 ✓ 15.00 ✓
101 4030 Cemetery fees	19/03/2026	F&M 8b.14.04.26	Current	BACS	cemetery fees	Cottle	Z	305.00		15.00 ✓ 305.00 ✓
102 4100 Pro EV Income	20/03/2026	F&M 8b.14.04.26	Current	BACS	Project EV income	Curv360 Limited	Z	613.68		305.00 ✓ 613.68 ✓
103 7910 Friday Lunch Club	20/03/2026	F&M 8b.14.04.26	Current	BACS	Friday lunch club	Susan J Nolan	Z	16.00		613.68 ✓ 16.00 ✓
104 5540 Accounting Software (Scr	25/03/2026	F&M 8b.14.04.26	Current	BACS	Refund of Membership	Starboard Scribe	Z			
105 7910 Friday Lunch Club	27/03/2026	F&M 8c.14.04.26	Current	BACS	Friday Lunch Club Income	Susan J Nolan	Z	19.01		19.01 ✓
107 4020 Bank Interest	31/03/2026	F&M 8c.14.04.26	Cambridge & Countit	BACS	INTEREST	Cambridge & Counties Ban	Z	206.69		19.01 ✓ 206.69 ✓
Total								1,684.22	1,205.24	2,889.46

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CHALFORD PARISH COUNCIL

Summary of Income & Expenditure 2025-2026

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

4000 INCOME				Expenditure		Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	+/- Under/over spend
2	4020 Bank Interest	4,000.00	3,289.45	-710.55			-710.55 (-17%)
3	4030 Cemetery fees	2,260.00	4,380.00	2,120.00	100.00	100.00	2,020.00 (89%)
4	4040 Highways	1,130.00		-1,130.00			-1,130.00 (-100%)
5	4050 Other Income	1,000.00	498.97	-501.03			-501.03 (-50%)
6	4060 Grants received						(N/A)
8	4070 Insurance Claims						(N/A)
64	4080 Vat						(N/A)
94	4010 Precept	225,712.00	225,712.00				(0%)
107	4090 Chalford Allotments	2,500.00	1,630.51	-869.49			-869.49 (-34%)
111	4100 Pro EV Income	4,254.00	5,194.27	940.27			940.27 (22%)
	SUB TOTAL	240,856.00	240,705.20	-150.80	100.00	100.00	-250.80 (N/A)
5000 SALARIES				Expenditure		Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	+/- Under/over spend
9	5010 Salary Net	99,964.18	92,157.19	-7,806.99	7,806.99	7,806.99	7,806.99 (7%)
115	5020 Employee Tax & NI	17,194.92	17,199.63	4.71			-4.71 (-0%)
120	5040 Employees Pension	7,578.31	7,157.21	-421.10	421.10	421.10	421.10 (5%)
	SUB TOTAL	124,737.41	116,514.03	8,223.38	8,223.38	8,223.38	8,223.38 (7%)
5100 EMPLOYERS CONTRIB				Expenditure		Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	+/- Under/over spend
10	5110 Employers Pension Contri	26,319.59	23,719.99	-2,599.60	2,599.60	2,599.60	2,599.60 (9%)
116	5030 Employer NI	14,960.61	13,602.22	-1,358.39	1,358.39	1,358.39	1,358.39 (9%)

SUB TOTAL 41,280.20 37,322.21 3,957.99 3,957.99 (9%)

5200 INSURANCES

Code	Title	Income		Expenditure		Variance	Net Position
		Budgeted	Actual	Budgeted	Actual		
11	5210 Insurance			4,767.00	5,419.12	-652.12	+/- Under/over spend -652.12 (-13%)
SUB TOTAL				4,767.00	5,419.12	-652.12	-652.12 (-13%)

5300 PROFESSIONAL FEES

Code	Title	Income		Expenditure		Variance	Net Position
		Budgeted	Actual	Budgeted	Actual		
12	5310 External Auditor			643.00	630.00	13.00	13.00 (2%)
13	5320 Internal Auditor			653.00	640.00	13.00	13.00 (1%)
119	5330 Solicitors						(N/A)
SUB TOTAL				1,296.00	1,270.00	26.00	26.00 (N/A)

5400/5550 ADMINISTRATIOI

Code	Title	Income		Expenditure		Variance	Net Position
		Budgeted	Actual	Budgeted	Actual		
14	5410 Postage			68.00	48.13	19.87	19.87 (29%)
15	5420 Communications			490.00	517.86	-27.86	-27.86 (-5%)
17	5440 Assoc. Membership		52.71	2,462.00	3,543.52	-1,081.52	-1,028.81 (-41%)
18	5450 Publications			230.00	148.50	81.50	81.50 (35%)
19	5460 Travel			40.00		40.00	40.00 (100%)
20	5470 Training			1,038.00	880.00	158.00	158.00 (15%)
21	5480 Bank Charges				56.03	-56.03	-56.03 (N/A)
22	5490 Business Rates						(N/A)
23	5510 Sundries		1.55	670.00	321.28	348.72	350.27 (52%)
24	5520 Health & Safety			1,330.00	435.15	894.85	894.85 (67%)
82	5530 Community Support			40.00	48.96	-8.96	-8.96 (-22%)
97	5540 Accounting Software (Scr			794.00	1,336.60	-542.60	-542.60 (-68%)
102	5550 Project EV Charges			408.00	663.52	-255.52	-255.52 (-62%)
SUB TOTAL			54.26	7,570.00	7,999.55	-429.55	-375.29 (N/A)

5600 IMPROVING COMMS

Income	Expenditure	Net Position

Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
123	5620 Newsletter	1,000.00			1,000.00			1,000.00 (100%)
SUB TOTAL		1,000.00			1,000.00			1,000.00 (100%)

5700 GRANTS

Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	Net Position
26	5710 General Grants	3,500.00	2,666.10	833.90	3,500.00	2,666.10	833.90	833.90 (23%)
SUB TOTAL		3,500.00	2,666.10	833.90	3,500.00	2,666.10	833.90	833.90 (23%)

5800 UTILITIES

Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	Net Position
28	5810 Electricity/Gas	2,696.00	4,518.27	-1,822.27	2,696.00	4,518.27	-1,822.27	-1,766.01 (-65%)
29	5820 Water/Sewage	542.00	268.06	273.94	542.00	268.06	273.94	273.94 (50%)
SUB TOTAL		3,238.00	4,786.33	-1,548.33	3,238.00	4,786.33	-1,548.33	-1,492.07 (-65%)

5900 OFFICE EQUIPMENT

Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	Net Position
30	5910 Photocopying	1,248.00	993.26	254.74	1,248.00	993.26	254.74	311.98 (25%)
31	5920 Stationery	463.00	261.92	201.08	463.00	261.92	201.08	201.08 (43%)
32	5930 Computer running costs	612.00	1,197.42	-585.42	612.00	1,197.42	-585.42	-585.42 (-95%)
89	5940 Computer repairs	891.00	1,186.00	-295.00	891.00	1,186.00	-295.00	-295.00 (-33%)
95	5950 Web Site	306.00		306.00	306.00		306.00	306.00 (100%)
121	5960 Office Equipment		91.95	-91.95		91.95	-91.95	-91.95 (N/A)
SUB TOTAL		3,520.00	3,730.55	-210.55	3,520.00	3,730.55	-210.55	-153.31 (N/A)

6000 PARISH BUILDING MA

Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	Net Position
33	6010 Parish Building Maintenan	153.00		153.00	153.00		153.00	153.00 (100%)
90	6020 Parish Centre Cleaning	2,282.00	1,640.08	641.92	2,282.00	1,640.08	641.92	641.92 (28%)
SUB TOTAL		2,435.00	1,640.08	794.92	2,435.00	1,640.08	794.92	794.92 (28%)

6100 CRIME AND DISORDER

Code	Title	Income		Expenditure		Net Position
		Budgeted	Actual	Budgeted	Actual	
34	6110 Crime and Disorder			1,000.00	912.26	87.74 (8%)
SUB TOTAL				1,000.00	912.26	87.74 (8%)

6200 CLIMATE CHANGE

Code	Title	Income		Expenditure		Net Position
		Budgeted	Actual	Budgeted	Actual	
91	6210 Climate Change					(N/A)
SUB TOTAL						(N/A)

6300 ROAD TAX

Code	Title	Income		Expenditure		Net Position
		Budgeted	Actual	Budgeted	Actual	
35	6310 Road Tax			326.00	222.50	103.50 (31%)
SUB TOTAL				326.00	222.50	103.50 (31%)

6400 DEFIBRILLATOR

Code	Title	Income		Expenditure		Net Position
		Budgeted	Actual	Budgeted	Actual	
99	6410 Defibrillator			1,500.00	1,450.95	49.05 (3%)
SUB TOTAL				1,500.00	1,450.95	49.05 (3%)

6500 COMMUNITY YOUTH S

Code	Title	Income		Expenditure		Net Position
		Budgeted	Actual	Budgeted	Actual	
113	6510 Frith Youth Centre			18,000.00	18,000.00	(0%)
114	6520 Holiday Activities			2,490.00	1,241.25	1,248.75 (50%)
SUB TOTAL				20,490.00	19,241.25	1,248.75 (50%)

6700 Chalford Allotments

Income	Expenditure	Net Position

Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
86	7420 Allotments		400.87	400.87		1,456.88	-1,456.88	(N/A)
SUB TOTAL			400.87	400.87		1,456.88	-1,456.88	(N/A)

7000 REPAIRS

Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	Net Position
Income								
	Actual							+/- Under/over spend
36	7110 Vehicles		629.58		1,500.00	870.42	870.42	(58%)
37	7120 Equipment		119.92		510.00	390.08	390.08	(76%)
SUB TOTAL			749.50		2,010.00	1,260.50	1,260.50	(76%)

7200 FUEL AND LUBRICANT

Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	Net Position
Income								
	Actual							+/- Under/over spend
38	7210 Fuel and Lubricants		935.97		1,500.00	564.03	564.03	(37%)
SUB TOTAL			935.97		1,500.00	564.03	564.03	(37%)

7300 MATERIALS AND TOO

Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	Net Position
Income								
	Actual							+/- Under/over spend
39	7310 Works Materials		1,014.14		1,020.00	5.86	5.86	(0%)
40	7320 Tools		380.26		2,020.00	1,639.74	1,639.74	(81%)
41	7330 Grit and Litter Bins				500.00	500.00	500.00	(100%)
42	7340 Skips		360.00		734.00	374.00	374.00	(50%)
SUB TOTAL			1,754.40		4,274.00	2,519.60	2,519.60	(81%)

7400 REC GROUNDS/OPEN

Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	Net Position
Income								
	Actual							+/- Under/over spend
43	7410 Rec Grounds/Open Space		6,500.00	6,500.00	2,040.00	13,869.04	-11,829.04	(-261%)
100	7440 Bus Shelter				500.00	240.00	260.00	(52%)
105	7460 Friends of Frith Wood							(N/A)
112	7450 Footpaths/Walls		12.00	12.00	2,000.00	909.78	1,090.22	(55%)
SUB TOTAL			6,512.00	6,512.00	4,540.00	15,018.82	-10,478.82	(N/A)

7500 PLAY EQUIPMENT

Code	Title	Income		Expenditure		Net Position
		Budgeted	Actual	Budgeted	Actual	
83	7510 Repairs & Improvements			2,500.00	445.00	+/- Under/over spend 2,055.00 (82%)
	SUB TOTAL			2,500.00	445.00	2,055.00 (82%)

7600 SIGNS

Code	Title	Income		Expenditure		Net Position
		Budgeted	Actual	Budgeted	Actual	
49	7610 Signs			663.00		+/- Under/over spend 663.00 (100%)
	SUB TOTAL			663.00		663.00 (100%)

7800 TREES/ASH DIEBACK

Code	Title	Income		Expenditure		Net Position
		Budgeted	Actual	Budgeted	Actual	
96	7430 Trees/Ash Dieback			3,000.00	4,180.00	+/- Under/over spend -1,180.00 (-39%)
	SUB TOTAL			3,000.00	4,180.00	-1,180.00 (-39%)

8000 SPECIAL OCCASIONS

Code	Title	Income		Expenditure		Net Position
		Budgeted	Actual	Budgeted	Actual	
104	8100 VE DAY 80th Anniversary			700.00	646.78	+/- Under/over spend 53.22 (7%)
	SUB TOTAL			700.00	646.78	53.22 (7%)

NET TOTAL	240,856.00	247,785.83	6,929.83	235,846.61	229,694.78	6,151.83	13,081.66
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CHALFORD PARISH COUNCIL

8 January 2026 (2025-2026)

PAYMENTS OVER £500 3rd Quarter - 01.09.2025 - 31.12.25

Vouche Code	Date	Minute	Bank	Payment	Description	Supplier	Net	VAT	Total
241	10/10/2025	F&M 8B.11.11.25	Current	BACS	3rd Quarter Payment	Frith Youth Centre	4,500.00		4,500.00
244	15/10/2025	F&M 8B.11.11.25	Current	BACS	Salaries	Chalford Parish Council	7,034.06		7,034.06
248	24/10/2025	F&M 8B.11.11.25	Current	BACS	Audit	PKF Littlejohn	630.00	126.00	756.00
267	31/10/2025	F&M 8B.11.11.25	Current	BACS	Employer NI	HMRC	1,112.30		1,112.30
269	31/10/2025	F&M 8B.11.11.25	Current	BACS	Employers pension contribution	Local Government Pension Scheme	1,916.58		1,916.58
266	31/10/2025	F&M 8B.11.11.25	Current	BACS	Employee Tax & NI	HMRC	1,467.75		1,467.75
268	31/10/2025	F&M 8B.11.11.25	Current	BACS	Employees pension contributions	Local Government Pension Scheme	581.54		581.54
284	15/11/2025	F&M 8b.13.01.26	Current	BACS	Salaries	Chalford Parish Council	6,908.87		6,908.87
320	28/11/2025	F&M 8b.13.01.26	Current	BACS	EMPLOYER PENSION	Local Government Pension Scheme	1,876.85		1,876.85
322	28/11/2025	F&M 8b.13.01.26	Current	BACS	Employer NI	HMRC	1,084.06		1,084.06
319	28/11/2025	F&M 8b.13.01.26	Current	BACS	Employees pension contributions	Local Government Pension Scheme	569.31		569.31
321	28/11/2025	F&M 8b.13.01.26	Current	BACS	Employee Tax & NI	HMRC	1,416.89		1,416.89
342	15/12/2025	F&M 8b.13.01.26	Current	BACS	Salaries	Chalford Parish Council	7,176.51		7,176.51
344	15/12/2025	F&M 8b.13.01.26	Current	BACS	Scribe Set up Fees for allotments	Starboard Scribe	588.00	117.60	705.60
334	19/12/2025	F&M 8b.13.01.26	Barclaycard	Barclaycard	defibrillator	First Training and Supplies Ltd	974.00	194.80	1,168.80
						Total	37,836.72	438.40	38,275.12

CHALFORD PARISH COUNCIL

07 April 2026 (2025-2026)

PAYMENTS OVER £500 4TH QUARTER 01.01.26 - 31.03.26

Vouch e Code	Date	Minute	Description	Supplier	Net	VAT	Total
347	05/01/2026	F&M 8b.10.02.26	EMPLOYER PENSION	Local Government Pension Scheme	1,876.85		1,876.85
362	05/01/2026	F&M 8b.11.02.26	Employer NI	HMRC	1,013.51		1,013.51
361	05/01/2026	F&M 8b.11.02.26	Employee Tax & NI	HMRC	1,484.09		1,484.09
346	05/01/2026	F&M 8b.10.02.26	Employees pension contributions	Local Government Pension Scheme	569.31		569.31
359	09/01/2026	Works.09.09.25	Tree WORK	Sam Kelly Tree Ltd.	2,860.00		2,860.00
370	15/01/2026	F&M 8b.10.02.26	Electricity and gas supply	Green Energy Uk	686.21	99.33	785.54
364	15/01/2026	F&M 8b.11.02.26	Salaries	Chalford Parish Council	6,234.71		6,234.71
380	30/01/2026	F&M 8b. 10.02.26	EMPLOYER PENSION	Local Government Pension Scheme	1,689.62		1,689.62
382	30/01/2026	F&M 8b. 10.02.26	Employer NI	HMRC	1,013.51		1,013.51
381	30/01/2026	F&M 8b. 10.02.26	Employee Tax & NI	HMRC	1,252.49		1,252.49
379	30/01/2026	F&M 8b. 10.02.26	Employees pension contributions	Local Government Pension Scheme	520.51		520.51
392	06/02/2026	F&M 8b.14.04.26	4th Quarter Payment	Frith Youth Centre	4,500.00		4,500.00
400	13/02/2026	F&M 8b.14.04.26	Salaries	Chalford Parish Council	6,234.71		6,234.71
421	16/02/2026	F&M 8b.14.04.26	Electricity and gas supply	Green Energy Uk	787.47	116.35	903.82
405	27/02/2026	F&M 8b.14.04.26	EMPLOYER PENSION	Local Government Pension Scheme	1,689.62		1,689.62
407	27/02/2026	F&M 8b.14.04.26	Employer NI	HMRC	1,013.51		1,013.51
408	27/02/2026	F&M 8b.14.04.26	Accounts computer package	Starboard Scribe	948.00	189.60	1,137.60
406	27/02/2026	F&M 8b.14.04.26	Employee Tax & NI	HMRC	1,252.49		1,252.49
404	27/02/2026	F&M 8b.14.04.26	Employees pension contributions	Local Government Pension Scheme	520.51		520.51
427	13/03/2026	F&M 8b.14.04.26	Daihatsu Insurance	NFU Mutual	693.62		693.62
429	13/03/2026	F&M 8b.14.04.26	Salaries	Chalford Parish Council	7,119.12		7,119.12
425	16/03/2026	F&M 8b.14.04.26	Electricity and gas supply	Green Energy Uk	603.61	91.91	695.52
447	20/03/2026	F&M 8b.14.04.26	Valley Site Investigation	Sanctus Ltd	2,699.49	539.90	3,239.39
453	20/03/2026	F&M 8b.14.04.26	Holiday Play Activities	World Jungle	600.00		600.00
438	27/03/2026	F&M 8b.14.04.26	Employers pension contribution	Local Government Pension Scheme	1,887.04		1,887.04
440	27/03/2026	F&M 8b.14.04.26	Employer NI	HMRC	1,091.31		1,091.31
439	27/03/2026	F&M 8b.14.04.26	Employee Tax & NI	HMRC	1,252.29		1,252.29
437	27/03/2026	F&M 8b.14.04.26	Employees pension contributions	Local Government Pension Scheme	571.97		571.97
			Total	Total	52,665.57	1,037.09	53,702.66