Finance & Management Committee – RFO Report

Agenda Item 06.13.10.26 – To compare Electricity and Gas prices

The broker will prepare a single comparison document setting out current electricity and gas prices against those offered by the Council's existing provider. The document will be issued on Monday 12th October to ensure that the information is as current as possible.

Agenda Item 07.13.10.26 – Version 2 Precept

Assistant Groundsman – At the previous meeting, I was asked to provide a breakdown of the additional costs associated with increasing the Assistant Groundsman's contracted hours. Increasing the post to 37 hours per week would result in an additional annual cost of £8,606, while increasing it to 30 hours per week would result in an additional annual cost of £7,230.

Utilities – The utilities budget will be updated once the outcome of Agenda Item 06.13.10.26 is known. Fixed price with current provider would be £5562 per year for three years. The broker is currently offering four other providers at a fixed rate per year for three years of £5491, £5689, £5146 and £5383. However, these quotes will be updated the day prior to our meeting as the costs went up after these quotes were sent. Ecotricity has also been requested for a quote.

IT support – A meeting has been held with Toggletech to review future support arrangements. The company maintained the monthly fee of £120 during the current year but requires confirmation of the arrangement from April. Two options are available:

Option A: Increase the monthly fee from £120 to £150. This includes one hour of support per month. Anti-virus software, which expires at the end of the year, would need to be purchased separately.

Option B: Increase the monthly fee to £200. This includes unlimited support, Kaseya anti-virus software and Endpoint Detection and Response (EDR). Toggletech would manage all Council devices and schedule updates overnight, avoiding the current operational disruption caused by postponing updates until the end of the working day and waiting for them to complete the following morning.

Skip hire – The cemetery skip was previously emptied by DSG, which has now ceased trading. Smiths, Sutton, Speedy Skips and Macarthy Marland were contacted; two quotations were received. The prices for emptying and returning the skip on the same day were within £5 of each other. The principal difference was the charge for each tonne above the two-tonne weight limit: either £195 or £245 per tonne. Macarthy Marland was therefore instructed as the lower-cost provider. To reduce the risk of exceeding the weight limit, it is proposed that the skip be emptied twice a year. The budget will need to be increased accordingly.

Trees – Following the recent tree inspection, the recommended works are estimated to cost just over £4,701, resulting in an overspend against the current budget. In view of the exceptionally hot and dry conditions experienced over the past two years, further tree works may also be required. It is therefore proposed that the budget be increased to £8,000. The Works Committee will consider this matter at its October meeting and may recommend that further provision be made.

Agenda Item 08.13.10.26 – Previous Months' Banking

a. To approve and resolve the authorised bank reconciliations and petty cash for September. These will be uploaded to the website after the meeting.

b. To ratify the authorised bank payments for September. These, together with the Barclaycard payments, will be uploaded to the website in accordance with the Local Government Transparency Code 2015, paragraph 3.1(58).
c. To ratify income received for September. These records will have been signed by councillors.
d. To approve and resolve the current position of the flexed forecast for October 2026. Councillors are asked to note that salaries include the Assistant Groundsman and that contract labour is recorded within this cost code.
e. To approve and resolve the monthly flexed budget for September.
f. To approve and resolve the reserves balance.
g. To approve and resolve the bank account balances as at 30 September 2026.
h. Payments over £500 – 1st and 2nd Quarter

Bank Balances as at 30 September 2026

Account	Balance
Lloyds Bank – Current Account	£11,301.32
Lloyds Bank Deposit Account	£138,888.12
Lloyds total	**£150,189.44**
Petty Cash	£2.01
Cambridge & Counties	£85,444.34
Hampshire Trust	£47,524.30
Grand total	**£283,160.09**

Budget Position
Year-to-date income was budgeted at £125,313.02, compared with actual income of £248,155.83, giving a favourable variance of £122,842.81. This is primarily due to receipt of the second instalment of the precept, totalling £119,173.00.

Year-to-date payments were budgeted at £127,177.37, compared with actual payments of £114,525.95, resulting in an underspend of £12,651.42.

The year-to-date budgeted deficit was £1,864.35, compared with an actual surplus of £133,629.88.

Budgeted expenditure for the first half of the year was £123,638.00. Actual expenditure was £9,112.05 below budget.

Agenda Item 10.13.10.26 – Policies – Ten policies for review July 2026

The Internal Auditor, Paul Russell, will attend on 12th October to undertake a review, including consideration of the policies requested by the Finance and Management Committee. The policies have been updated and compared with the relevant NALC documents. Amendments are highlighted in yellow. Previous and revised versions can be compared on the Council's Policies and Procedures webpage.
Annual Leave – changes
Emergency/Dependants Leave – changes
Equality & Diversity – changes
Flexible Working – changes
Lone Working – changes
Maternity Leave & Pay – no change
Paternity Leave & Pay – no change

Sickness Absence – no change
Training & Development – changes
Whistleblowing – no change

Agenda Item 11.13.10.26 – Health & Safety

There have been no incidents or accidents to report to date.

Portable appliance testing is charged at £70.00 for the first 50 items and £1.35 for each additional item. The five-year fixed electrical inspection, costing £319.20, is due in November and will be undertaken by Meko.

A&E is expected to attend during the month to undertake the six-monthly smoke alarm tests.

Agenda Item 12.13.10.26 – To consider Office Christmas opening hours

It is proposed that the office be closed to residents from Monday 21st December and reopen on Monday 4th January. Staff will attend the office on Monday 21st December to reorganise files and undertake shredding and storage. As Christmas Day falls on a Friday, the substitute public holiday will be taken on Christmas Eve. As Boxing Day falls on a Saturday, the substitute public holiday will be taken on Monday 28th December. As New Year's Day falls on a Friday, substitute public holiday will be taken on Thursday 31st December. The remaining four working days will be taken from staff members' annual leave entitlement. **Recommendation:** That the Council approves the proposed office closure and associated leave arrangements.

Agenda Item 13.13.10.26 – Training

Cllr Humberstone and the RFO attended Budget and Precept training provided by Stroud District Council in September. Although the session was initially advertised to all participants, attendance was subsequently restricted to clerks; however, existing councillor bookings were honoured. The session focused primarily on the calculation of the tax base.

Cllr Humberstone has also completed the Finance for Councillors training provided by Stroud District Council.

CHALFORD PARISH COUNCIL

06 October 2026 (2026-2027)

Income and Expenditure Forecast for October

4000 INCOME

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
2	4020 Bank Interest	4,000.00	3,449.08	2,000.22	5,449.30	1,449.30						1,449.30
3	4030 Cemetery fees	3,000.00	2,205.00	1,500.00	3,705.00	705.00		100.00		100.00	-100.00	605.00
4	4040 Highways	1,130.00		564.78	564.78	-565.22						-565.22
5	4050 Other Income	150.00	130.47	75.00	205.47	55.47						55.47
6	4060 Grants received											
8	4070 Insurance Claims											
64	4080 Vat											
94	4010 Precept	238,346.00	238,346.00		238,346.00							
107	4090 Chalford Allotm	1,000.00		499.98	499.98	-500.02						-500.02
111	4100 Pro EV Income	3,000.00	2,803.99	1,500.00	4,303.99	1,303.99						1,303.99
	SUB TOTAL	**250,626.00**	**246,934.54**	**6,139.98**	**253,074.52**	**2,448.52**		**100.00**		**100.00**	**-100.00**	**2,348.52**

5000 SALARIES

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
9	5010 Salary Net						97,853.00	49,496.59	48,926.52	98,423.11	-570.11	-570.11
115	5020 Employee Tax & NI						19,445.00	8,004.24	9,722.52	17,726.76	1,718.24	1,718.24
120	5040 Employees Pension						8,154.00	2,811.70	4,077.00	6,888.70	1,265.30	1,265.30
	SUB TOTAL						**125,452.00**	**60,312.53**	**62,726.04**	**123,038.57**	**2,413.43**	**2,413.43**

5100 EMPLOYERS CON

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
10	5110 Employers Pension Contributions						26,470.00	7,935.35	13,235.22	21,170.57	5,299.43	5,299.43
116	5030 Employer NI						17,312.00	4,584.46	8,655.78	13,240.24	4,071.76	4,071.76
	SUB TOTAL						**43,782.00**	**12,519.81**	**21,891.00**	**34,410.81**	**9,371.19**	**9,371.19**

5200 INSURANCES

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
11	5210 Insurance						4,915.00	3,906.29	756.55	4,662.84	252.16	252.16
	SUB TOTAL						**4,915.00**	**3,906.29**	**756.55**	**4,662.84**	**252.16**	**252.16**

5300 PROFESSIONAL F

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
12	5310 External Auditor						669.00	630.00	39.00	669.00		
13	5320 Internal Auditor						679.00	325.00	339.48	664.48	14.52	14.52
119	5330 Solicitors											
	SUB TOTAL						**1,348.00**	**955.00**	**673.98**	**1,628.98**	**-280.98**	**-280.98**

5400/5550 ADMINISTRA

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
14	5410 Postage						80.00		39.78	39.78	40.22	40.22
15	5420 Communications						497.00	305.70	248.28	553.98	-56.98	-56.98
17	5440 Assoc. Membership						2,832.00	3,223.36		3,223.36	-391.36	-391.36

18	5450 Publications					230.00		114.78	114.78	115.22	115.22
19	5460 Travel					24.00		12.00	12.00	12.00	12.00
20	5470 Training					833.00	154.50	416.28	570.78	262.22	262.22
21	5480 Bank Charges					55.00	26.92	27.72	54.64	0.36	0.36
22	5490 Business Rates										
23	5510 Sundries					503.00	171.70	251.28	422.98	80.02	80.02
24	5520 Health & Safety					1,040.00	370.76	519.78	890.54	149.46	149.46
82	5530 Community Support					51.00		25.50	25.50	25.50	25.50
97	5540 Accounting Software (Scribe)					948.00		474.00	474.00	474.00	474.00
102	5550 Project EV Charges					656.00	123.56	327.78	451.34	204.66	204.66
125	5430 Meetings					500.00	234.97	183.64	418.61	81.39	81.39
	SUB TOTAL					**8,249.00**	**4,611.47**	**2,640.82**	**7,252.29**	**996.71**	**996.71**

5600 IMPROVING COMM

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
123	5620 Newsletter											
	SUB TOTAL											

5700 GRANTS

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
26	5710 General Grants						3,000.00	3,461.00		3,461.00	-461.00	-461.00
	SUB TOTAL						**3,000.00**	**3,461.00**		**3,461.00**	**-461.00**	**-461.00**

5800 UTILITIES

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
28	5810 Electricity/Gas						3,309.00	2,255.20	1,654.50	3,909.70	-600.70	-600.70
29	5820 Water/Sewage						418.00	946.18	209.22	1,155.40	-737.40	-737.40
	SUB TOTAL						**3,727.00**	**3,201.38**	**1,863.72**	**5,065.10**	**-1,338.10**	**-1,338.10**

5900 OFFICE EQUIPMEI

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
30	5910 Photocopying						1,260.00	453.11	630.00	1,083.11	176.89	176.89
31	5920 Stationery						422.00	70.05	175.65	245.70	176.30	176.30
32	5930 Computer running costs						760.00	1,588.21		1,588.21	-828.21	-828.21
89	5940 Computer repairs						656.00		327.78	327.78	328.22	328.22
95	5950 Web Site						186.00	65.00	93.00	158.00	28.00	28.00
121	5960 Office Equipment		20.40		20.40	20.40	250.00	73.80	125.22	199.02	50.98	71.38
	SUB TOTAL		**20.40**		**20.40**	**20.40**	**3,534.00**	**2,250.17**	**1,351.65**	**3,601.82**	**-67.82**	**-47.42**

6000 PARISH BUILDING

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
33	6010 Parish Building Maintenance						159.00	695.83		695.83	-536.83	-536.83
90	6020 Parish Centre Cleaning						1,584.00	770.44	792.00	1,562.44	21.56	21.56
	SUB TOTAL						**1,743.00**	**1,466.27**	**792.00**	**2,258.27**	**-515.27**	**-515.27**

6100 CRIME AND DISOF

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
34	6110 Crime and Disorder						859.00	44.10	429.72	473.82	385.18	385.18
	SUB TOTAL						**859.00**	**44.10**	**429.72**	**473.82**	**385.18**	**385.18**

6300 ROAD TAX

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
35	6310 Road Tax						234.00	232.50	1.50	234.00		
	SUB TOTAL						**234.00**	**232.50**	**117.00**	**349.50**		

6400 DEFIBRILLATOR

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
99	6410 Defibrillator						1,500.00	1,565.90		1,565.90	-65.90	-65.90
	SUB TOTAL						**1,500.00**	**1,565.90**		**1,565.90**	**-65.90**	**-65.90**

6500 COMMUNITY YOU

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
113	6510 Frith Youth Centre						25,000.00	12,501.04	12,498.96	25,000.00		
114	6520 Holiday Activities						2,200.00	1,100.00	1,100.22	2,200.22	-0.22	-0.22
	SUB TOTAL						**27,200.00**	**13,601.04**	**13,599.18**	**27,200.22**	**-0.22**	**-0.22**

6700 CHALFORD ALLO

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
86	7420 Allotments		70.89		70.89	70.89		77.06		77.06	-77.06	-6.17
	SUB TOTAL		**70.89**		**70.89**	**70.89**		**77.06**		**77.06**	**-77.06**	**-6.17**

7000 REPAIRS

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
36	7110 Vehicles						1,000.00	685.99	245.92	931.91	68.09	68.09
37	7120 Equipment						530.00	19.99	264.78	284.77	245.23	245.23
	SUB TOTAL						**1,530.00**	**705.98**	**510.70**	**1,216.68**	**313.32**	**313.32**

7200 FUEL AND LUBICA

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
38	7210 Fuel and Lubricants						1,530.00	643.72	765.00	1,408.72	121.28	121.28
	SUB TOTAL						**1,530.00**	**643.72**	**765.00**	**1,408.72**	**121.28**	**121.28**

7300 MATERIALS AND T

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
39	7310 Works Materials						1,061.00	413.06	530.28	943.34	117.66	117.66
40	7320 Tools						1,000.00	285.54	500.22	785.76	214.24	214.24
41	7330 Grit and Litter Bins						500.00		249.78	249.78	250.22	250.22
42	7340 Skips						800.00		399.78	399.78	400.22	400.22
	SUB TOTAL						**3,361.00**	**698.60**	**1,680.06**	**2,378.66**	**982.34**	**982.34**

7400 REC GROUNDS/OI

			Receipts				Payments				Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
43	7410 Rec Grounds/Open Spaces		1,130.00		1,130.00	1,130.00	2,122.00	1,799.69	1,061.22	2,860.91	-738.91	391.09
100	7440 Bus Shelter						3,000.00		1,500.00	1,500.00	1,500.00	1,500.00
105	7460 Friends of Frith Wood											
112	7450 Footpaths/Walls						2,000.00	173.14	999.78	1,172.92	827.08	827.08
	SUB TOTAL		**1,130.00**		**1,130.00**	**1,130.00**	**7,122.00**	**1,972.83**	**3,561.00**	**5,533.83**	**1,588.17**	**2,718.17**

7500 PLAY EQUIPMENT

			Receipts				Payments				Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
83	7510 Repairs & Improvements						1,000.00	300.30	500.22	800.52	199.48	199.48
	SUB TOTAL						**1,000.00**	**300.30**	**500.22**	**800.52**	**199.48**	**199.48**

7600 SIGNS

			Receipts				Payments				Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
49	7610 Signs						690.00	100.00	345.00	445.00	245.00	245.00
	SUB TOTAL						**690.00**	**100.00**	**345.00**	**445.00**	**245.00**	**245.00**

7800 TREES/ASH DIEBA

			Receipts				Payments				Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
96	7430 Trees/Ash Dieback						6,500.00	1,900.00	2,760.00	4,660.00	1,840.00	1,840.00
	SUB TOTAL						**6,500.00**	**1,900.00**	**2,760.00**	**4,660.00**	**1,840.00**	**1,840.00**

Summary

NET TOTAL	**250,626.00**	**248,155.83**	**6,139.98**	**254,295.81**	**3,669.81**	**247,276.00**	**114,625.95**	**116,552.64**	**231,178.59**	**16,097.41**	**23,117.22**

CHALFORD PARISH COUNCIL

Reserves Balance

2026-2027

Reserve	OpeningBalance	Transfers	Spend	Receipts	CurrentBalance
Earmarked					
Community and Recreational Fa	29,191.16	2,040.00			31,231.16
Capital Equipment	9,070.24	6,100.00	6,631.50		8,538.74
Elections	5,086.03				5,086.03
Parish Buildings	3,918.03	2,000.00			5,918.03
CIL					0.00
Cost of Living	4,706.97		2,420.13	640.20	2,927.04
Bus Shelter	500.00			200.00	700.00
Ceremonial Events		200.00			200.00
Total Earmarked	**52,472.43**	**10,340.00**	**9,051.63**	**840.20**	**54,601.00**
TOTAL RESERVE	**52,472.43**	**10,340.00**	**9,051.63**	**840.20**	**54,601.00**
GENERAL FUND					232,377.55
TOTAL FUNDS					286,978.55

CHALFORD PARISH COUNCIL

EXPENDITURE OVER £500 - FIRST QUARTER

between 01.04.26 and 30.06.26

Voucher	Invoice	Date	Minute	Description	Supplier	Net	VAT	Total
11	April	02/04/2026	F&M 8b.19.05.26	Friday Lunch Club Hall hire	Frith Youth Centre	£ 530.40		£ 530.40
7	April	15/04/2026	F&M 8b.19.05.26	Salaries	Chalford Parish Council	£ 6,953.87		£ 6,953.87
27	April	24/04/2026	F&M 8b. 19.05.26	Lawn Mower	Garden Machinery Direct	£ 1,232.50	£ 246.50	£ 1,479.00
31	April	01/05/2026	F&M 8b.09.06.26	Tax and NI	HMRC	£ 2,317.14		£ 2,317.14
33	April	01/05/2026	F&M 8b.09.06.26	Employees/er pension	Local Government Pension Scheme	£ 2,149.41		£ 2,149.41
38	May	05/05/2026	F&M 8b.09.06.26	Tree felling	RJ Adamson	£ 1,900.00		£ 1,900.00
77	April/ May	08/05/2026	F&M 8b.09.06.26	Monthly Payment	Frith Youth Centre	£ 4,168.00		£ 4,168.00
75	May	15/05/2026	F&M 8b.09.06.26	Salaries	Chalford Parish Council	£ 6,953.47		£ 6,953.47
72	May	29/05/2026	F&M 8b.09.06.26	Tax & NI	HMRC	£ 2,317.14		£ 2,317.14
58	May	29/05/2026	F&M 8b.09.06.26	Employees/er pension	Local Government Pension Scheme	£ 2,149.41		£ 2,149.41
57	May	29/05/2026	F&M 8b.09.06.26	Tractor Service	Cotswold Groundcare Machinery Ltd	£ 533.00	£ 106.60	£ 639.60
63	Annual Grants	29/05/2026	F&M 8b.09.06.26	Grant 2026-2027	Chalford Band	£ 500.00		£ 500.00
64	Annual Grants	29/05/2026	F&M 8b.09.06.26	Grant 2026-2027	chalford sports and social club	£ 590.00		£ 590.00
97	June	15/06/2026	F&M 8b.08.09.26	Salaries	Chalford Parish Council	£ 6,901.47		£ 6,901.47
94	June	12/06/2026	F&M 8b.08.09.26	Monthly Payment	Frith Youth Centre	£ 2,083.33		£ 2,083.33
99	0374	17/06/2026	F&M 8b.08.09.26	Laptop purchase	Toggletech	£ 896.50	£ 179.30	£ 1,075.80
112	090981	26/06/2026	F&M 8b.08.09.26	defibrillator	DefibWarehouse	£ 990.00	£ 198.00	£ 1,188.00
118	June	26/06/2026	F&M 8b.08.09.26	Tax & NI	HMRC	£ 2,369.54		£ 2,369.54
119	June	26/06/2026	F&M 8b.08.09.26	Employees/er pension	Local Government Pension Scheme	£ 2,149.41		£ 2,149.41
123	1442	26/06/2026	F&M 8b.08.09.26	Annual subscription	GAPTC	£ 2,205.36		£ 2,205.36
						£ 49,889.95	**£ 730.40**	**£50,620.35**

CHALFORD PARISH COUNCIL

EXPENDITURE OVER £500 - SECOND QUARTER

between 01.07.26 and 30.09.26

Voucher	Invoice	Date	Minute	Description	Supplier	Net	VAT	Total
137	July	10/07/2026	F&M 8b.08.09.2026	Monthly installment	Frith Youth Centre	£ 2,083.37		£ 2,083.37
138	July	15/07/2026	F&M 8b.08.09.26	Salaries	Chalford Parish Council	£ 6,948.67		£ 6,948.67
139	1242	15/07/2026	F&M 8b.08.09.2026	Holiday Activities	World Jungle	£ 600.00		£ 600.00
148	Oct	30/07/2026	F&M 8b.08.09.2026	Insurance	Zurich Municipal	£ 3,744.97		£ 3,744.97
152	July	31/07/2026	F&M 8b.08.09.2026	Employer/Employee Pension	Local Government Pension Scheme	£ 2,149.41		£ 2,149.41
154	July	31/07/2026	F&M 8b.08.09.2026	Tax & NI	HMRC	£ 1,257.29		£ 1,257.29
155	July	31/07/2026	F&M 8b.08.09.2026	Employer NI	HMRC	£ 1,389.31		£ 1,389.31
195	Earmarked	10/08/2026	F&M 8b.09.06.26	Roller/Mower	Lister Wilder	£ 4,635.00	£ 927.00	£ 5,562.00
172	August	14/08/2026	F&M 8b.08.09.2026	Salaries - August	Chalford Parish Council	£ 6,948.67		£ 6,948.67
173	August	14/08/2026	F&M 8b.08.09.2026	Frith Youth Centre Monthly Payment	Frith Youth Centre	£ 2,083.18		£ 2,083.18
178	August	21/08/2026	F&M 8b.08.09.2026	Friday Lunch Club hall hire - FLC003	Frith Youth Centre	£ 511.20		£ 511.20
182	August	28/08/2026	F&M 8b.08.09.2026	Tax & NI	HMRC	£ 868.20		£ 868.20
185	August	28/08/2026	F&M 8b.08.09.2026	Employer/Employee Pension	Local Government Pension Scheme	£ 2,149.41		£ 2,149.41
182	August	28/08/2026	F&M 8b.09.06.26	Tax & NI	HMRC	£ 389.09		£ 389.09
225	August	03/09/2026	F&M 8b.13.10.2026	Holiday Play Activities	Fox Red Sports	£ 500.00		£ 500.00
205	Sept	11/09/2026	F&M 8b.13.10.2026	Monthly Payment	Frith Youth Centre	£ 2,083.16		£ 2,083.16
207	Sept	15/09/2026	F&M 8b.13.10.2026	Salaries	Chalford Parish Council	£ 8,150.64		£ 8,150.64
210	Audit	18/09/2026	F&M 8b.13.10.2026	Audit	PKF Littlejohn	£ 630.00	£ 126.00	£ 756.00
212	65 & 66	28/09/2026	F&M 8b.13.10.2026	Contract Labour	Chalford Parish Council	£ 600.00		£ 600.00
220	Sept	30.09.2026	F&M 8b.13.10.2026	Air Sampling	Lucion Services Ltd	£ 1,195.00	£ 239.00	£ 1,434.00
222	Sept	30.09.2026	F&M 8b.13.10.2026	Tax/NI	HMRC	£ 1,680.79		£ 1,680.79
						£ 50,597.36	**£ 1,292.00**	**£ 51,889.36**

CHALFORD PARISH COUNCIL

Income and Expenditure compared with Flexed Budget to 30th September

		Budget Receipts			Budget Payments			Variance
		Total for year	Year to Date	Act. Receipts	Total for Year	Year to Date	Act.Payments	Year to Date
Cost Centre	**4000 INCOME**							
2	4020 Bank Interest	4,000.00	2,000.02	3,449.08				1,449.06
3	4030 Cemetery fees	3,000.00	1,500.00	2,205.00			100.00	605.00
4	4040 Highways	1,130.00	564.98					-564.98
5	4050 Other Income	150.00	75.00	130.47				55.47
6	4060 Grants received							
8	4070 Insurance Claims							
64	4080 Vat							
94	4010 Precept	238,346.00	119,173.00	238,346.00				119,173.00
107	4090 Chalford Allotments	1,000.00	500.02					-500.02
111	4100 Pro EV Income	3,000.00	1,500.00	2,803.99				1,303.99
Cost Centre	**5000 SALARIES**							
9	5010 Salary Net				97,853.00	48,926.48	49,496.59	-570.11
115	5020 Employee Tax & NI				19,445.00	9,722.48	8,004.24	1,718.24
120	5040 Employees Pension				8,154.00	4,077.00	2,811.70	1,265.30
Cost Centre	**5100 EMPLOYERS CONTRIBUTI**							
10	5110 Employers Pension Contrib				26,470.00	13,235.02	7,935.35	5,299.67
116	5030 Employer NI				17,312.00	8,655.98	4,584.46	4,071.52
Cost Centre	**5200 INSURANCES**							
11	5210 Insurance				4,915.00	2,457.52	3,906.29	-1,448.77
Cost Centre	**5300 PROFESSIONAL FEES**							
12	5310 External Auditor				669.00	669.00	630.00	39.00
13	5320 Internal Auditor				679.00	679.00	325.00	354.00
119	5330 Solicitors							
Cost Centre	**5400/5550 ADMINISTRATION**							
14	5410 Postage				80.00	39.98		39.98
15	5420 Communications				497.00	248.48	305.70	-57.22
17	5440 Assoc. Membership				2,832.00	2,832.00	3,223.36	-391.36
18	5450 Publications				230.00	114.98		114.98
19	5460 Travel				24.00	12.00		12.00
20	5470 Training				833.00	416.48	154.50	261.98

21	5480 Bank Charges		55.00	27.52	26.92	0.60
22	5490 Business Rates					
23	5510 Sundries		503.00	251.48	171.70	79.78
24	5520 Health & Safety		1,040.00	519.98	370.76	149.22
82	5530 Community Support		51.00	25.50		25.50
97	5540 Accounting Software (Scrib		948.00			
102	5550 Project EV Charges		656.00	327.98	123.56	204.42
125	5430 Meetings		500.00	249.98	234.97	15.01
Cost Centre	**5600 IMPROVING COMMS**					
123	5620 Newsletter					
Cost Centre	**5700 GRANTS**					
26	5710 General Grants		3,000.00	1,500.00	3,461.00	-1,961.00
Cost Centre	**5800 UTILITIES**					
28	5810 Electricity/Gas		3,309.00	1,654.50	2,255.20	-600.70
29	5820 Water/Sewage		418.00	209.02	946.18	-737.16
Cost Centre	**5900 OFFICE EQUIPMENT**					
30	5910 Photocopying		1,260.00	630.00	453.11	176.89
31	5920 Stationery		422.00	210.98	70.05	140.93
32	5930 Computer running costs		760.00	760.00	1,588.21	-828.21
89	5940 Computer repairs		656.00	327.98		327.98
95	5950 Web Site		186.00		65.00	-65.00
121	5960 Office Equipment	20.40	250.00	125.02	73.80	71.62
Cost Centre	**6000 PARISH BUILDING MAINTE**					
33	6010 Parish Building Maintenanc		159.00	79.50	695.83	-616.33
90	6020 Parish Centre Cleaning		1,584.00	792.00	770.44	21.56
Cost Centre	**6100 CRIME AND DISORDER**					
34	6110 Crime and Disorder		859.00	429.52	44.10	385.42
Cost Centre	**6200 CLIMATE CHANGE**					
91	6210 Climate Change					
Cost Centre	**6300 ROAD TAX**					
35	6310 Road Tax		234.00	234.00	232.50	1.50
Cost Centre	**6400 DEFIBRILLATOR**					
99	6410 Defibrillator		1,500.00	1,500.00	1,565.90	-65.90

Cost Centre	**6500 COMMUNITY YOUTH SERV**							
113	6510 Frith Youth Centre			25,000.00	12,500.87	12,501.04	-0.17	
114	6520 Holiday Activities			2,200.00	1,100.02	1,100.00	0.02	
Cost Centre	**6700 CHALFORD ALLOTMENTS**							
86	7420 Allotments		70.89			77.06	-6.17	
Cost Centre	**7000 REPAIRS**							
36	7110 Vehicles			1,000.00	778.66	685.99	92.67	
37	7120 Equipment			530.00	264.98	19.99	244.99	
Cost Centre	**7200 FUEL AND LUBICANTS**							
38	7210 Fuel and Lubricants			1,530.00	765.00	643.72	121.28	
Cost Centre	**7300 MATERIALS AND TOOLS**							
39	7310 Works Materials			1,061.00	530.48	413.06	117.42	
40	7320 Tools			1,000.00	500.02	285.54	214.48	
41	7330 Grit and Litter Bins			500.00	249.98		249.98	
42	7340 Skips			800.00	399.98		399.98	
Cost Centre	**7400 REC GROUNDS/OPEN SPA**							
43	7410 Rec Grounds/Open Spaces		1,130.00	2,122.00	1,061.02	1,799.69	391.33	
100	7440 Bus Shelter			3,000.00	1,500.00		1,500.00	
105	7460 Friends of Frith Wood							
112	7450 Footpaths/Walls			2,000.00	999.98	173.14	826.84	
Cost Centre	**7500 PLAY EQUIPMENT**							
83	7510 Repairs & Improvements			1,000.00	500.02	300.30	199.72	
Cost Centre	**7600 SIGNS**							
49	7610 Signs			690.00	345.00	100.00	245.00	
Cost Centre	**7800 TREES/ASH DIEBACK**							
96	7430 Trees/Ash Dieback			6,500.00	3,740.00	1,900.00	1,840.00	
GRAND TOTALS		**£250,626.00**	**£125,313.02**	**£248,155.83**	**£247,276.00**	**£127,177.37**	**£114,625.95**	**£135,394.23**